



City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St Croix Beach, MN 55043

PARKS COMMISSION
January 13th, 2026

This meeting will NOT be on video.

AGENDA

1. Call to Order
Roll Call
2. Public Comments
3. Approve Agenda
 - a. Motion to approve Agenda.
Motion made by: _____ 2nd _____
Discussion
Roll Call Vote
4. Approve Minutes of October 14, 2025, Meeting
 - a. Motion to approve Minutes of October 14, 2025 meeting as presented/amended
Motion made by: _____ 2nd _____
Discussion
Roll Call Vote
5. Financial Report
6. Review of Annual Calendar
7. Review of Sub-Committees
8. Staff Reports and Updates
 - a. City Clerk - Mary Ashby
 - Watercraft Permit Renewal plan/Timeline
 - Twins Baseball Grant
 - Contact Baseball Teams
 - Pettitt Park Banner Advertisers
 - Mutt Mitt Dispenser
 - b. Bob Shearer –
9. Commissioner Reports
Prater
Peterson
Sultan
Witzel
Chair Sandom
10. Adjourn



City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St Croix Beach, MN 55043

PARKS COMMISSION
October 14th, 2025

This meeting will NOT be on video.

MINUTES

Previous administrator Engstrom attended this meeting and took minutes. Current staff does not have access to his notes. Interim City Clerk Ashby also attended but has limited notes as reflected herein. Please amend as necessary.

1. Call to Order- 6.00PM

Roll Call: Present – Scott Prater, Colin Sultan, Jo Sandom, Tim Schneider (Council Liaison)
Absent: Kris Peterson and Dave Witzel.

2. Public Comments

3. Approve Agenda

a. Motion to approve Agenda.

Motion made by: _____ 2nd _____
Discussion
Roll Call Vote

4. Approve Minutes of September 9, 2025, Meeting

a. Motion to approve Minutes of September 9, 2025 meeting as presented/amended

Motion made by: _____ 2nd _____
Discussion
Roll Call Vote

5. Financial Report

6. Rules for Beach and Enforcement – Review Code Book Revisions – Fines -Enforcement

- Discussion around monitoring violations over time. City staff will develop a spreadsheet for this.
- Changes to LSCB City Code Guides Docks and Moorings.
- What's new for 2026 – information to be included in emails sent to watercraft permit holders. – to include a comment that “by signing the permit application you agree to be compliant with all the rules in the code book”.

7. Staff Reports and Updates

a. Dave Engstrom

- Maintenance Agreement – Marzolf House – Owner is replacing old rotten railroad ties with rock. This is on City Property and a lease agreement is being prepared by City Attorney for signature by City and home owner. City Engineer is involved in this discussion as well.
- 2025 Per Diem Reports – forms provided for commissioners to complete and return.

b. Bob Shearer

- Beach Parking lot is closed; Pay machine is shut down and gazebo shuttered for the winter. Bins are put away. 4-wheeler gate opened for beach access.

c. Tim Schneider (Council Liaison) mentioned that the ballfield needs work next year. Lots of weeds and uneven areas. Concerned for players safety.

9. Commissioner Reports

Prater – Reported there are dead trees on Stair 2. Work can be done any time. Add to priority list.
Dave Witzel to spray.

Peterson - absent

Sultan – Roland Peckham, resident, asked about handicap access to the beach, perhaps matting for wheelchairs, strollers, wagons etc. Colin also mentioned speeding on Riviera Ave and suggested speed bumps similar to those used at the park, that can be removed in winter to allow snowplows to do their job. Wondered about tickets for parking on city streets.

Witzel - absent

Chair Sandom -

10. Adjourn

Parks Budget Analysis for 2025 as of December 31, 2025

Fund and Account Numbers/Descript		2025 Annual Budget	Actual to Date	Variance Over/(Under)
101 General Fund				
34100 Parks & Rec				
34107 Park Rental		\$ 400.00	\$ 265.00	\$ (135.00)
34110 Beach Parking Permits		\$ 65,000.00	\$ 92,770.26	\$ 27,770.26
34120 Watercraft Permits		\$ 6,500.00	\$ 6,475.00	\$ (25.00)
34130 Other Park Revenue		\$ -	\$ -	\$ -
Total 34100 Parks & Rec		\$ 71,900.00	\$ 99,510.26	\$ 27,610.26
45000 Parks & Rec				
45100 Park Wages & Benefits		\$ 14,771.00	\$ 12,002.18	\$ (2,768.82)
45105 Park Mnt, Supplies & Util (includes 5% CC Fee)		\$ 13,000.00	\$ 14,853.14	\$ 1,853.14
45107 Beach Patrol		\$ 10,500.00	\$ 2,577.52	\$ (7,922.48)
Total 45000 Parks & Rec		\$ 38,271.00	\$ 29,432.84	\$ (8,838.16)
404 Pettitt Park <i>This fund includes the banner fees</i>				
12/31/2024	Beginning Balance	\$ 407.74		
	Banner Fee Revenue	\$ 1,400.00	See Below	
	Revenue - Int/Donations, etc	\$ 889.98		
	Budgeted Transfer	\$ 1,000.00		
	Expenses	\$ -		
12/31/2025	Ending Balance	<u>\$ 3,697.72</u>		
12/31/2025	Projected Balance	<u>\$ 3,697.72</u>		
405 Playground Imp Fund				
12/31/2024	Beginning Balance	\$ 9,218.92		
	Revenue - Int/Donations, etc	\$ 407.30		
	Budgeted Transfer	\$ 1,000.00		
	Expenses	\$ (203.24)		
	Expenses - Other	\$ -		
12/31/2025	Ending Balance	<u>\$ 10,422.98</u>		
12/31/2025	Projected Balance	<u>\$ 10,422.98</u>		
450-58023 Park Imp Fund				
12/31/2024	Beginning Balance	\$ 4,594.79		
	Revenue - Donations, etc	\$ -		
	Budgeted Transfer	\$ 1,000.00		
		\$ -		
		\$ -		
		\$ -		
12/31/2025	Ending Balance	<u>\$ 5,594.79</u>		
12/31/2025	Projected Balance	<u>\$ 5,594.79</u>		
Banner Fees:				
	St Croix Valley Athletic Assoc	200.00		
	Al's Automatic Transmission	200.00		
	Alec's Auto, LLC	200.00		
	Pinky's Sewer Service	200.00		
	Windmill Marina	200.00		
	Hubbard	200.00		
	River Valley Catering	200.00		

LSCB Park Board Annual Calendar of Regularly Occurring Items

January: 1/13/26 (CC 1/12/26)

Oath of Office
Elect Chairperson & Secretary
Boat Permit renewal plan/timeline
Twins baseball grant
Contact baseball teams
Contact baseball banner advertisers
Parks budget/expenses

February: 2/10/26 (CC 2/9/26)

Portable restroom quotes
Seasonal beach parking passes
Boat permit renewal status
Parks budget/expenses

March: 3/10/26 (CC 3/16/26)

Boat permit applications review
Playground inspections
Parks budget/expenses

April 4/14/26 (CC 4/20/26)

Boat permit applications review
Boat permit wait list offers
Beach parking opens
Riverfront/Pettitt pavilion reservations forms
Parks budget/expenses

May 5/12/26 (CC 5/18/26)

Beach Cleanup
Boat permit wait list offers
Swim beach buoys
Parks budget/expenses
Boat compliance inspection form

June 6/9/26 (CC 6/15/26)

Heritage Day Plans
Boat Permit compliance inspection
Schedule date for city land walk about
Parks budget/expenses

July 7/14/26 (CC 7/20/26)

Boat permit compliance inspection
Updated boat permit list
Updated boat permit wait list
Shoreland park clean-up day
Parks budget/expenses
Heritage Days

August 8/11/26 (CC 8/17/26)

Heritage Day report
Review boat/mooring guides for next year changes
Parks budget/expenses

September 9/8/26 (CC 9/14/26)

Finalize boat/mooring guide updates for CC submission
Heritage Day debrief
Parks budget/expenses

October 10/13/26 (10/19/26)

Buckthorn removal?
Beach parking closes
Parks budget/expenses

November – No Park Board Meeting (CC 11/16/26)

December – No Park Board Meeting (CC 12/21/26)

Scope of Board Responsibility:

Base of bluff & toe of levy
Public beach area & Parking
Shoreland Park
Beach garage
Pettitt Park

Out of Scope for Parks:

Bluff/levy stabilization/improvements – City Council
Bike Trail – Washington County
Veterans Memorial – Vets Committee (Parks is informed of planned improvements)

Items to Address for 2026:

Finalize Vegetative Management Document
Twins baseball field grant application date(s)
Pettitt Park Solar Scoreboard and safety netting
Park equipment inventory list reviewed & updated

City Council (2026)

Mayor Tom McCarthy, Tim Schneider, Noah Bluesky, Warren Burger, Brad Freppert

Parks Commission

Jo Sandom (Chair), Dave Witzel,
Colin Sultan, Scott Prater, Kris Peterson,

Parks Technical Committee

This sub-committee assists the Park Commission with day-to-day work by providing site reviews, mooring and docking facility inspections, and other work as directed.

*Park Technical Committee members are appointed by the Mayor and the Chair of the Parks Commission
City Code No. 204*

Tom Runge
Jo Sandom
Mike Fischer

Steering Committee

*Comprised of the Chairs of the following three sub-committees.
These sub-committees meet occasionally as directed by the Park Commission and City Council.*

Design

Studies and makes recommendations on issues of structure design and placement.

Jo Sandom
Tom Runge
Mike Fischer

Management

Studies and makes recommendations on issues for managing the City's boat and structure guidelines.

Linda O'Donnell
Nicole Runge
Jo Sandom

Permit & Legal

Studies and makes recommendations on issues dealing with rules for managing the boats and structures.

Nicole Runge
Greg Arenson
Christina Benson
Linda O'Donnell



Lake St. Croix Beach

City Code Guides



Permits for Boats Located on

- Docks
- Moorings
- Shoreland

Rules For Dock and Mooring Structures

City of Lake St. Croix Beach
16455 20th Street South
Lake Saint Croix Beach, MN 55043
651.436.7031
Fax 651.436.8310
www.lscb.govoffice.com

Water Levels: National Oceanic and Atmospheric Administration. www.noaa.gov

Shoreland Park

Along with the many benefits and pleasures associated with living in this St. Croix River Community, there come responsibilities. Residents with boat permits visit the Shoreland Park on a regular basis. Thank you to all residents who voluntarily pick up and remove debris that can accumulate along the beach. The Shoreland Park, in the St. Croix Riverway District, is a sensitive area. It is the City's goal, through this and other publications, to assist residents to continue to be good stewards of the area in which they live and to offer guidance and assistance in keeping our park system a place to enjoy for years to come.

City Code Guide

Permits for Boats Located on Docks/Moorings/Shoreland Park

- This guide is created by the City of Lake St. Croix Beach to assist its residents in understanding the rules for watercraft that are moored or docked in the Shoreland Park.
- This information is intended to answer the most common questions about boat permit rules.
- Also refer to the Dock and Mooring Structures City Code Guide for further information.
- The complete ordinances and resolutions governing the Shoreland Park may be viewed at the City Hall.

Residency Requirement

Applicants must be a resident of the City of Lake St. Croix Beach. A Resident is defined as an individual who is in occupancy of property, at a minimum, from June 1 to September 1 of the current year. This does not apply to grandfathered permits.

Definitions

Permit – allocated to an applicant for keeping a watercraft on a dock or mooring buoy.

Dock Boat – small boat (less than 16' length) kept on dock. This is not your main watercraft. Must be permitted and assigned # by City Hall.

Shore-boat - small boat (less than 16' length) kept on shore. Must be permitted and assigned # by City Hall and location noted.

Dock – a structure placed on the river adjacent to the shoreline for securing watercraft when not in use.

Mooring Buoy – a floating ball-like structure, moored to the river bed, and set out in the river to anchor boats when not in use.

Permit Availability

- Pursuant to a long-standing agreement with the Army Corps of Engineers (COE), the City is authorized to issue 35 boat docking/mooring permits in the City's Shoreland Park. (These permits are in addition to 15 "grandfathered" docking/mooring uses in the Park that existed before the COE agreement, in many instances before the City was incorporated, which continue to be recognized by the city and the COE. These uses are subject to the same structural requirements as COE permit holders.)
- Based on availability, one permit will be granted to a resident. The permit would be issued for one boat and one structure (dock or mooring buoy).
- A resident with a boat permit buoy designation may also receive a shore boat permit. Shore boats will be stored at the base of the bluff or, at the discretion of the Park Technical Committee, at a designated distance from the shoreline when not in use.
- A resident with a boat permit dock designation may receive a dock boat permit. Dock boats must be stored out of the water, on the dock or elevated on an appropriate structure attached to the dock.
- Any resident may receive a shore boat permit without a boat permit.
- Dock and shore boats may not exceed 16 feet, except canoes and catamarans.

Permits Renewed Annually

Those residents with a boat permit may apply to renew the permit annually. Permits that are not renewed are offered to residents on the waiting list.

Permit Deferment

If the permit holder is not using the structure by June 15, the city may revoke the permit. The City Council may consider written requests for exception to this requirement. Contact the City Hall regarding a deferment request.

Waiting List

- The city maintains a waiting list for residents wishing to receive a boat permit. When available, permits are offered to the first individual on the waiting list.
- Contact the City Hall for an application to be placed on the waiting list for a boat permit.
- This list is updated annually. A \$5 handling fee per year is charged to cover these costs.
- If a resident is offered a permit while on the waiting list and declines, they will remain on the top of the list until the next offer. If the resident declines the second offer, their name is moved to the bottom if they choose to remain on this list.

Proof of Liability Insurance

Boat Insurance: Proof of insurance is required - \$500,000 minimum. Ask your agent to supply a Certificate of Insurance for this purpose. The city must be named as a certificate holder as related to watercraft, boats, docks, and moorings.

Dock/Mooring Insurance: Proof of insurance is required - \$500,000 minimum. This may be covered under the permit holder's homeowner insurance policy. The dock/mooring must be scheduled on the homeowner's policy.

Shore/Dock Boat Insurance: Proof of insurance is required - \$500,000 minimum. Small dock and shore boats may be covered under the homeowner's insurance policy.

Co-ownership of Permitted Boats

- All co-owners must supply proof of liability insurance as stated above.
- Non-permit holders may own a boat with a permit holder.
- If a permit holder relinquishes their permit, the permit does not transfer to the non-permitted co-owner.
- Multiple permit holders may co-own a boat together.

Clustering/Sharing of Docks

- Multiple permit holders may cluster to share one dock structure.
- All clustered parties must hold a valid boat permit.
- Clustering arrangements must be approved by the Park Technical Committee prior to set up.
- If a clustering arrangement dissolves, each permit holder can place their own dock or mooring, based on their structure designation, in the Shoreland Park in an open location as directed by the Park Technical Committee.

Boat Registration

All boats must be registered in the applicant's name and Lake St. Croix Beach address with the State of Minnesota Department of Natural Resources. Registration numbers must be clearly displayed on the boat in accordance with Department of Natural Resources (DNR) regulations. The watercraft registration must be current - Call MN DNR at 651-296-2316 to check on the status of your registration. All watercraft must be maintained, safe, and operable for its intended use.

City Permit Numbers

Docks, buoys, and boats will display the owner's permit number. These permit decals may be purchased from City Hall after the permit is approved by the city. The decals cost \$10. These decals shall be placed on the upper right-hand corner of the transom on boats; on the right-hand corner, beach side of the dock; placed visible above the waterline of buoys.

Docks and Mooring Buoys

- The permit holder is responsible for providing the structure (dock or mooring buoy).
- No structure shall be installed without first receiving a permit from the city.
- All docks and moorings must be constructed to certain minimum standards. They must also be maintained in good condition.
- Call the City Hall for information on these minimum standards and before you purchase or construct a dock or mooring system. The Dock and Mooring Structure City Code Guide offers further information.
- Docks and access ramps must not exceed 25 feet onto City Shoreland.

(At this time, all dock permits are being used. When a dock space becomes available, it will be offered to individuals who are currently on mooring buoys in the order of their seniority.)

Placement

The Park Technical Committee manages the placement of docks and buoys in the Shoreland Park under the direction of the Park Board and the City Council. Once a permit is issued, the resident will be offered the next available location according to the placement chart. The Dock and Mooring Structure City Code Guide offers further information.

Non-Compliance

Failure to comply with any of the boat permit rules may result in loss of the permit or loss of the right to renew the permit. Any illegal structure or boat may be removed by the City, and these costs charged to the responsible party. Inspections will be scheduled by the Park Board without notice to the permit holders.

Any non-compliance will be addressed as follows:

1. Warning letter/email to Permit Holder and others, if necessary, **including a time limit to remedy issue.**
2. Certified letter to Permit Holder if no response to No. 1
3. Citation to Permit Holder if continued non-compliance.

Disputes will be resolved per City Ordinance.

Important Dates for Boat Permits

March 15	Deadline for applications. Send signed application, fees, and proof of insurance and registration.
March 16	\$75 additional late fee for applications received between March 16 and April 15.
April 19-30	Permits that are not renewed are offered to the next individuals on the waiting list.
June 15	All structures must be installed. All permitted boats must be on the buoy or dock. <i>(Council may change this deadline during high water events.)</i>
November 1	All structures must be removed from the river. Any illegal structure or boat may be removed by the City and these costs charged to the responsible party.

Annual Fees

Boat on a Dock Structure	\$110	Shore/Dock Boat	\$25
Boat on a Mooring Structure	\$110	Waiting List	\$ 5

Shoreland Park Reminders

Shoreland Park is part of the City of Lake St. Croix Beach Park System. Please note the following:

- Shoreland Park is closed from 10:00pm till 5:00am. No overnight uses are allowed.
- Bonfires are allowed on the beach but must be in accordance with ordinance 93.21. Bonfires must be:
 - o attended at all times;
 - o completely extinguished before leaving the park and by no later than 10:00pm;
 - o Per ordinance 93.21: Open Burning. RECREATIONAL FIRES are defined as having no more than three feet in diameter at their bases, with flame height not exceeding three feet, and fueled only by natural wood with logs three inches in diameter or larger.
 - o Firewood can be brought in for bonfires but cannot be stored on the beach for future use. Bring in what you need, take out what you don't use.
- Permitted shore-boats need to be tethered or anchored at the base of the bluff so that they do not float away during high water events or blow away in high winds.
- All personal water toys (lily pads, floaties, trampolines, etc.) must be removed from Shoreland Park when not in use. Items may be securely stored on your permitted dock when not in use.

City Code Guide

Rules for Dock and Mooring Structures

- This guide is created by the City of Lake St. Croix Beach to assist its residents in understanding the rules and answer the most common questions about watercraft structures in the Shoreland Park.
- Also refer to the Boat Permit City Code Guide for further information.
- The following are the recommended minimum design and materials requirements for permitted structures placed in the Shoreland Park.
- Boat hulls, pontoons, roll-in docks, etc. are NOT ALLOWED as a Dock Structure in the Shoreland Park.
- Contact the City Hall for name of a Park Technical Committee member who will explain these design requirements in detail.

Placement

- Contact the City Hall for the name of a Park Technical Committee member who will explain the available locations for placement of docks and moorings in the Shoreland Park.
- The Park Technical Committee manages the placement of docks and buoys in the Shoreland Park under the direction of the Park Board and the City Council.
- Once a permit is issued, the resident will be offered the next available location according to the placement chart.
- All buoys should be 100 feet apart. Any slipping or moving system must be reset when it floats within 80 feet of another mooring buoy or dock.
- Dock structures must have all poles secured in the riverbed at all times, regardless of river level.
- Dock or mooring structures cannot be placed in the Shoreland Park without a valid boat permit.
- Structures cannot be placed within the designated swim beach area.

New Dock Structures

All plans for new docks must be submitted in writing with sketch and materials list to the City Hall and approved by the Park Technical Committee prior to permit approval and before placement in the Shoreland Park.

All treated lumber to be arsenic-free.

New dock structures installed after January 1, 2012 shall be built to the following City specifications:

Dock Shape and Size:

Rectangle Shape

1. Size Requirement: Width = 8 feet to 10 feet Length = 30 feet to 50 feet

Recommended Minimum Dock Materials and Requirements:

1. Flotation to be polyethylene, foam-filled Coast Guard approved floats. There shall be a minimum of 10 inches of freeboard between the top surface of the decking and the water.
2. Main dock structure shall be:
 - A. Option 1: Timber Dock
The large timbers must be the full length of the dock. One of the following may be used.
 1. Solid wood poles must be a minimum of 9 inches diameter
 2. Dimensional lumber must be a minimum of 6 inches x 12 inches
 3. Cross members must be a minimum of 5 inches x 6 inches x width of crossbeam (2' centers). Crossbeams to be bolted through timbers.
 - B. Option 2: Steel Dock
 1. Steel frame dock must be the full length of the
 2. The side frames may be a minimum of 12 inches high.
 3. Cross members may be angle or tube cross beams (2 ft. centers) and welded in place.

3. Decking Options:
 - A. 2 inches x 6 inches or 2 inches x 8 inches treated, cedar or redwood screwed to main structure.
 - B. Skid Guard $\frac{3}{4}$ " marine grade
 - C. Plastic wood dimension lumber with specific design plans.
 - D. Other products if approved by the Park Technical Committee.
4. Dock anchoring system (minimum requirements)
 - A. 45' long dock or less: Four – 4-inch poles x 20 feet with 5-inch pipe holders.
 - B. 46' long dock or longer: Six – 4-inch x 20 feet with 5-inch holders or Four - 5-inch poles X 20 feet with 6-inch pipe holders.
 - C. All pipes shall be Schedule 40, $\frac{1}{4}$ inch, thick wall pipe.

Acquisition of Used Dock Structures

- Any USED dock must comply with NEW dock standards and be approved by the Park Technical Committee BEFORE it is brought into the Shoreland Park.
- Before purchasing a used dock, you must contact the City Hall for compliance requirements.

Existing Dock Structures

Existing dock structures installed before January 1, 2012 shall be maintained as follows:

Recommended Minimum Design Materials and Requirements:

1. The decking shall be secured in place (no missing or loose boards).
2. There shall be a minimum of 10 inches of freeboard between the top surface of the decking and the water. Add additional or replacement flotation when necessary. Flotation to be polyethylene, foam-filled Coast Guard approved floats. Deteriorating open-cell foam shall be removed.
3. There shall be a minimum of four poles stabilizing the dock. Pole diameter to be adequate for size of dock to maintain its position.
4. When components of existing dock are replaced, they must meet NEW DOCK standards per above.

New Mooring Structures

All plans for new moorings must be submitted in writing with sketch and materials list to the City Hall and approved by the Park Technical Committee prior to permit approval and before placement in the Shoreland Park.

Design:

1. Traditional 3-Anchor System
2. Permanent Anchoring System
3. Mooring Pennant (Line from mooring buoy to boat) — minimum 5/8" line with a second safety line required
4. All mooring systems must be removed if permit is relinquished.
5. All buoys must be Coast Guard approved.

Acquisition of Used Mooring Structure

- Any USED mooring must comply with NEW mooring standards above and be approved by the Park Technical Committee BEFORE it is brought into the Shoreland Park.
- Before purchasing a used mooring, you must contact the City Hall for compliance requirements.

Existing Mooring Structures

Existing mooring structures shall be maintained as follows:

Design:

1. Traditional 3-Anchor System
2. Permanent Anchoring System
3. Mooring Pennant (Line from mooring buoy to boat) — minimum 5/8" line with a second safety line required
4. All mooring systems must be removed if permit is relinquished
5. All buoys must be Coast Guard approved

WATERCRAFT PERMIT APPLICATION RENEWAL - 2026

* fields required

City of Lake St. Croix Beach
16455 20th Street South
Lake St. Croix Beach, MN 55043
Phone 651.436.7031
Fax 651.436.8310
clerk@ci.lakestcroixbeach.mn.us

DUE DATE: MARCH 16, 2026
Complete documentation must be
received at City Hall or a late fee
of \$75 will be incurred.

CITY PERMIT(S) #: _____

Name: * _____

Address : * _____ P.O. Box (if applicable) _____

Phone: * Home: _____ Cell: _____

Email: * _____

Emergency Contact & Phone #: * _____

DESCRIPTION OF ALL WATERCRAFT

MN Registration #: _____ (Please provide proof of current registration.)

Manufacturer: _____ Length: _____

Color: _____ Motor H/P: _____

Will you have a shore boat? (Please circle) YES NO

Length: _____ Manufacturer: _____

Description & location of dock or buoy / Location of shore boat

Insurance – The City must be named as a certificate holder as related to watercraft, boats docks and buoys.

Boat Insurance Information (Proof of insurance is required. Have your insurance agent email, fax, or mail a certificate of insurance indicating you have a minimum of \$500,000 liability insurance with the City listed as a certificate holder. Small dock/shore boats may be covered under the homeowner's policy with \$500,000 liability - ask your agent.)

Insurance Company * _____

Policy # * _____ Policy Expiration Date * _____

Structure Insurance Information (Proof of insurance is required. Have your insurance agent email, fax or mail a certificate of insurance indicating you have a minimum of \$500,000 liability insurance with the City listed as a certificate holder. The dock/mooring must be scheduled on the homeowner's policy.)

Insurance Company * _____

Policy # * _____ Policy Expiration Date * _____

Fees (Non-refundable) Check All Applicable *:

Watercraft & Dock Structure \$110	
Watercraft & Buoy Structure \$110 - Includes one Shoreboat permit	
Dock Boat \$25 (only applies if keeping a small watercraft on your dock)	
Shore Boat \$25	

Applicant Statement

I will reside at the above referenced address from June 1 through September 1 of this year. The above information is accurate and I absolve the City of Lake St. Croix Beach of all liability in case of vandalism, damage, or theft and agree to all the provisions of City Code §900 or other applicable ordinances under which this permit is granted. I have reviewed and understand City Code Guide - permits for watercraft located on docks / moorings / shoreland and rules for dock and mooring structures. I will display legible permit stickers on the watercraft and structure prior to entering Shoreland Park.

Applicant Signature * _____ Date * _____

Applicant Checklist - Mail the following to the City by **March 16, 2026** If received after 3.16.26 - late fee \$75

- ☐ 1. Completed and signed application
- ☐ 2. Check for fees
- ☐ 3. Copy of watercraft registration card (including expiration date)
- ☐ 4. Certificate of watercraft insurance from agent indicating \$500,000 liability (including expiration date)
- ☐ 5. Certificate of dock/buoy insurance from agent indicating \$500,000 liability (including expiration date)

OFFICE USE ONLY

Date Received: _____

Proof of Registration: _____

Structure Installed: _____

Application Complete: _____

Proof of Insurance: _____

Watercraft on Structure: _____

Fees Paid: _____

Check Number: _____

Stickers on dock/mooring/watercraft: _____

