



PUBLIC READING

City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St Croix Beach, MN 55043

PARKS COMMISSION October 14th, 2025

This meeting will NOT be on video.

AGENDA

1. Call to Order
Roll Call
2. Public Comments
3. Approve Agenda
 - a. Motion to approve Agenda.
Motion made by: _____ 2nd _____
Discussion
Roll Call Vote
4. Approve Minutes of September 9, 2025, Meeting
 - a. Motion to approve Minutes of September 9, 2025 meeting as presented/amended
Motion made by: _____ 2nd _____
Discussion
Roll Call Vote
5. Financial Report
6. Rules for Beach and Enforcement – Review Code Book Revisions – Fines -Enforcement
7. Staff Reports and Updates
 - a. Dave Engstrom
 - Maintenance Agreement – Marzolf House
 - 2025 Per Diem Reports
 - b. Bob Shearer –
9. Commissioner Reports

Prater
Peterson
Sultan
Witzel
Chair Sandom
10. Adjourn



City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St Croix Beach, MN 55043

**PARKS COMMISSION - Minutes
September 9, 2025**

This meeting will NOT be on video.

1. Call to Order 6.03pm
Roll Call: Present: Commissioners Prater, Sandom and Sultan. Absent: Commissioners Peterson and Witzel.
2. Public Comments
 - a. Dawn Bulera has stopped sharing Gary Tholes dock and has concerns about the placement of a potential dock she may put in under her own dock permit.
 - b. Gary Thole has concerns that Dawn Bulera wants to put her dock where he has been placed for the past few years.
3. Approve Agenda
 - a. Motion to approve Agenda.
Motion made by: Commissioner Prater 2nd by Commissioner Sultan. Motion passed 3:0:2 absent
4. Approve Minutes of July 8 2025, Meeting
 - a. Motion to approve Minutes of July 8, 2025, Meeting as presented/amended
Motion made by: Commissioner Prater 2nd by Commissioner Sultan. Motion passed 3:0:2 absent
5. Financial Report
 - a. Beach parking income is currently at approximately \$85,831.00.
 - b. Parks Budget codes: Re: 34130 - Other Park Revenue; should this be "Parking fines" which are currently included in 34110 - Beach Parking Permits.
6. Rules for Beach and Enforcement – City Code Guides Revisions – Fines - Enforcement
 - a. Discussion was held regarding potential changes to City Code Guides
Under Non-Compliance
 - consider adding time limits for fixing an issue,
 - add a comment regarding failure to follow rules may result in??? (fines or revocation of permit?)
More discussion needed.
 - City staff to set up a spreadsheet to record non-compliance issues on an ongoing basis.
 - Regarding enforcement, comments were made such as "Number of issues in a certain time frame may result in???" (fines or revocation of permit?) More discussion needed.
 - City staff to review current document and send out word document to commissioners for discussion at next meeting.
7. Staff Reports and Updates
 - a. Dave Engstrom
 - I. Deputy Clerk Ashby provided Playground catalogues recently acquired at LMC Conference to gauge any interest for parks.
 - II. Beach Clean Up Day is Thursday, September 18th.
 - III. Vets Metal & Tire Recycle event is on Saturday, September 13th.

b. Bob Shearer

(i) Parking Lot Pay Station Changes

Bob is asking that the Pay Station at the Beach Parking lot be changed to allow for Credit Card Payments only, no cash. After discussion, Motion made by: Commissioner Prater

2nd by Commissioner Sultan. Motion passed 3:0:2 absent.

(ii) Parking tickets. Staff provided breakdown of parking tickets issued this year and fines received back into city hall. There is a 50% return rate on tickets issued.

9. Commissioner Reports

Prater - Asked about the draft of the Vegetation Management document. Commissioner Prater made a motion to refer it to Council for action. 2nd by Commissioner Sultan. Motion passed 3:0:2 absent

Peterson - absent

Sultan - Asked about new doggie bag stands for the beach. Dave Engstrom replied that the stands are currently out of stock and waiting to be restocked.?

Witzel - absent

Chair Sandom - nothing

Tim Schneider - Council liaison talked about maintenance at Pettitt Park, remove weeds, etc. He also mentioned that Jon Place, Beach Bar is holding a raffle to raise money to renew signs.

10. Adjourn 7.31pm

City of La 3t Croix Beach
34100 Rev & 45000 Exp Parks & Rec - Gen Fund
January through September 2025

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Bill	06/25/2025		US Bank Credit Card (EFT)	Amazon - Bungee Cords			3,693.62
Bill	06/30/2025	31599	Menards	BS - Hot Coal Bin, Garbage Bags, Weed Killer	14.07		3,770.56
General Journal	07/01/2025	490975	SEH	City Park Water Fountain Service Line Leak/Repair	76.94		3,896.46
Bill	07/01/2025	BeachPark	Merch 8027058398	Lakeland Billing-Credit Card Processing Fees	125.90		3,896.46
General Journal	07/02/2025	31164	Menards	BS - Supplies	905.41		4,801.87
Bill	07/02/2025	AuthNetG...		Authnet Gateway Billing	91.23		4,893.10
Bill	07/05/2025	1918563	On Site Sanitation	6/7/25-7/5/25 Weekly - ADA Restroom (Petitt)	124.50		5,017.60
Bill	07/05/2025	1918562	On Site Sanitation	7/5/25-8/1/25 2x/Week - Standard Restroom (Beach)	181.00		5,198.60
Bill	07/05/2025	1918562	On Site Sanitation	7/5/25-8/1/25 2x/Week - ADA Restroom (Beach)	408.00		5,606.60
Bill	07/08/2025	934907106	Xcel Energy 5536 (EFT)	7/5/25 - Overtime Trip Charge/Add'l Service Request	287.00		5,893.60
Bill	07/08/2025	934911530	Xcel Energy 8596 (EFT)	Beach 16763 20th St S Premises 302451496 Meter 86433588	215.00		6,108.60
Bill	07/09/2025	935025207	Xcel Energy 6284 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79637242 Premises 302...	55.88		6,164.48
General Journal	07/15/2025	PR Exp		Premise 303864763 1910 Riviera Ave S Meter 89456453	8.69		6,173.17
Bill	07/16/2025	32637	Menards	Bob Shearer: Gator Gas	9.03		6,182.20
Bill	08/01/2025	33710	Menards	BS - Supplies	22.57		6,204.77
General Journal	08/01/2025		Menards	BS - Supplies	81.12		6,285.89
Bill	08/02/2025	BeachPark	Merch 8027058398	Lakeland Billing-Credit Card Processing Fees	29.98		6,315.87
Bill	08/02/2025	1936165	On Site Sanitation	8/2/25-8/29/25 Weekly - ADA Restroom (Petitt)	1,488.59		7,804.46
Bill	08/02/2025	1936166	On Site Sanitation	8/2/25-8/29/25 2x/Week - Standard Restroom (Beach)	181.00		7,985.46
General Journal	08/02/2025	1936166	On Site Sanitation	8/2/25-8/29/25 2x/Week - ADA Restroom (Beach)	408.00		8,393.46
Bill	08/02/2025	AuthNetG...		Authnet Gateway Billing	287.00		8,680.46
Bill	08/06/2025	938992810	Xcel Energy 8596 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79637242 Premises 302...	182.17		8,862.63
Bill	08/07/2025	939240597	Xcel Energy 5536 (EFT)	Beach 16763 20th St S Premises 302451496 Meter 86433588	8.69		8,871.32
Bill	08/08/2025	939348671	Xcel Energy 6284 (EFT)	Premise 303864763 1910 Riviera Ave S Meter 89456453	49.07		8,920.39
General Journal	08/15/2025	PR Exp		Bob Shearer: Gas - Gator & Power Washer	9.86		8,930.25
Bill	08/18/2025	34736	Menards	BS - Cedar Posts & Rails (RiverFront Park Fence)	28.08		8,958.33
Bill	08/22/2025	34999	Menards	BS - Supplies (Signs in Parking Lot)	678.31		9,636.64
Bill	08/30/2025	1948477	On Site Sanitation	8/30/25-9/26/25 Weekly - ADA Restroom (Petitt)	17.46		9,654.10
Bill	08/30/2025	1948476	On Site Sanitation	8/30/25-9/26/25 2x/Week - Standard Restroom (Beach)	181.00		9,835.10
General Journal	09/02/2025	AuthNetG...		Authnet Gateway Billing	408.00		10,243.10
Bill	09/02/2025	BeachPark	Merch 8027058398	Lakeland Billing-Credit Card Processing Fees	287.00		10,530.10
Bill	09/05/2025	943375361	Xcel Energy 6284 (EFT)	Premise 303864763 1910 Riviera Ave S Meter 89456453	90.61		10,620.71
Bill	09/05/2025	943304427	Xcel Energy 8596 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79637242 Premises 302...	703.84		11,324.55
Bill	09/08/2025	943502081	Xcel Energy 5536 (EFT)	Beach 16763 20th St S Premises 302451496 Meter 86433588	8.69		11,333.24
Bill	09/29/2025	37378	Menards	BS - Supplies	11.48		11,341.93
					16.46		11,353.41
							11,369.87
					11,405.87	36.00	11,369.87
					20,262.41	36.00	20,226.41
					21,604.19	36.00	21,568.19
					21,957.19	98,078.26	76,121.07
					21,957.19	98,078.26	76,121.07

Total 45105 - Park Maint, Supplies & Util

Total 45000 - Parks & Recreation

Total Expense

Net Ordinary Income

Net Income

City of Lake St Croix Beach
34100 Rev & 45000 Exp Parks & Rec - Gen Fund
January through September 2025

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
45105 - Park Maint, Supplies & Util							
Bill	01/07/2025	909731894	Xcel Energy 5536 (EFT)	Beach 16763 20th St S Premises 302451496 Meter 86433588	33.55		33.55
Bill	01/07/2025	909799972	Xcel Energy 6284 (EFT)	Premise 303864763 1910 Riviera Ave S Meter 89456453	8.23		41.78
Bill	01/07/2025	09779193	Xcel Energy 8596 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79637242 Premises 302...	8.28		50.06
Bill	02/06/2025	914014017	Xcel Energy 6284 (EFT)	Premise 303864763 1910 Riviera Ave S Meter 89456453	8.69		58.75
Bill	02/06/2025	913970910	Xcel Energy 8596 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79637242 Premises 302...	8.69		67.44
Bill	02/07/2025	914132343	Xcel Energy 5536 (EFT)	Beach 16763 20th St S Premises 302451496 Meter 86433588	55.66		123.10
Bill	03/10/2025	918175894	Xcel Energy 5536 (EFT)	Beach 16763 20th St S Premises 302451496 Meter 86433588	55.88		178.98
Bill	03/10/2025	918140428	Xcel Energy 6284 (EFT)	Premise 303864763 1910 Riviera Ave S Meter 89456453	8.69		187.67
Bill	03/10/2025	918097462	Xcel Energy 8596 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79637242 Premises 302...	8.69		196.36
General Journal	03/31/2025	BeachPark		Beach Parking: Misc Debit Redemption US Bank	15.00		211.36
Bill	04/08/2025	922221795	Xcel Energy 8596 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79637242 Premises 302...	8.69		220.05
Bill	04/08/2025	922203939	Xcel Energy 5536 (EFT)	Beach 16763 20th St S Premises 302451496 Meter 86433588	53.41		273.46
Bill	04/10/2025	922681207	Xcel Energy 6284 (EFT)	Premise 303864763 1910 Riviera Ave S Meter 89456453	8.69		282.15
Bill	04/18/2025	IRIS00001...	T2 Systems Canada, Inc	Digital Connect Usage SN: 500012360895	55.00		337.15
Bill	04/18/2025	26758	Menards	BS - Repair Beach Gate, Pressure Washer Hose	113.33		450.48
General Journal	04/24/2025	27152	Menards	BS - Drinking Fountain, Garbage Bags	16.35		466.83
Bill	04/30/2025	BeachPark	Merch 8027058398	Lakeland Billing-Credit Card Processing Fees	36.00		430.83
General Journal	04/30/2025	27485	Menards	BS - Paint Garage	131.32		562.15
General Journal	05/01/2025	BeachPark	Merch 8027058398	Lakeland Billing-Credit Card Processing Fees	26.58		588.73
Bill	05/02/2025	AuthNetG...		AuthNet Gateway Billing	22.55		611.28
Bill	05/07/2025	926362559	Xcel Energy 8596 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79637242 Premises 302...	8.69		619.97
Bill	05/08/2025	926640855	Xcel Energy 5536 (EFT)	Beach 16763 20th St S Premises 302451496 Meter 86433588	51.49		671.46
Bill	05/09/2025	926819608	Xcel Energy 6284 (EFT)	Premise 303864763 1910 Riviera Ave S Meter 89456453	8.94		680.40
Bill	05/10/2025	1880868	On Site Sanitation	4/29/25-6/6/25 - Standard Restroom (Beach)	142.06		822.46
Bill	05/10/2025	1880868	On Site Sanitation	4/29/25-6/6/25 - ADA Restroom (Beach)	252.10		1,074.56
Bill	05/12/2025	1885597	On Site Sanitation	5/8/25-6/6/25 Weekly - Standard Restroom (Beach)	109.29		1,183.85
Bill	05/13/2025	28338	Menards	BS - Planter Flowers & Soil	101.90		1,285.75
Bill	05/15/2025	1887979	On Site Sanitation	5/15/25-6/6/25 Weekly - ADA Restroom (Petitt)	148.68		1,434.43
Bill	05/16/2025	28562	Menards	BS - Buoy Repair, Garage Paint, Fountain Repair	108.28		1,542.71
Bill	05/28/2025	29343	Menards	BS - Fountain Repair	18.24		1,560.95
Bill	05/29/2025	29425	Menards	Bob Shearer: Reimbursement - Gator Gas	11.35		1,572.30
General Journal	05/30/2025	PR Exp		BS - Paint-City Garage	24.51		1,596.81
Bill	05/31/2025	29608	Menards	BS - Fence at Riverfront Park	12.98		1,609.79
General Journal	06/03/2025	29758	Menards	AuthNet Gateway Billing	124.63		1,734.42
Bill	06/06/2025	930546184	Xcel Energy 8596 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79637242 Premises 302...	82.16		1,816.58
Bill	06/06/2025	930607317	Xcel Energy 6284 (EFT)	Premise 303864763 1910 Riviera Ave S Meter 89456453	8.69		1,825.27
Bill	06/07/2025	1900733	On Site Sanitation	6/7/25-7/4/25 2x/Week - Standard Restroom (Beach)	8.69		1,833.96
Bill	06/07/2025	1900733	On Site Sanitation	6/7/25-7/4/25 2x/Week - ADA Restroom (Beach)	408.00		2,241.96
General Journal	06/07/2025	1900734	On Site Sanitation	Lakeland Billing-Credit Card Processing Fees	287.00		2,528.96
Bill	06/09/2025	BeachPark	Merch 8027058398	Beach 16763 20th St S Premises 302451496 Meter 86433588	181.00		2,709.96
Bill	06/12/2025	930719577	Xcel Energy 5536 (EFT)	BS - Park Fence, Saw Repair, Fountain Repair	546.49		3,256.45
General Journal	06/13/2025	30356	Menards	Bob Shearer: Reimbursement - Parks Supplies	54.96		3,311.41
Bill	06/23/2025	PR Exp		6/21/25 - Additional Service Requested	86.97		3,398.38
Bill	06/25/2025	1911153	On Site Sanitation	Amazon - 4x6 Heavy Duty Tarp for Gator Roof	117.01		3,515.39
General Journal	06/25/2025		US Bank Credit Card (EFT)	Amazon - Buoy Repair	110.00		3,625.39
Bill	06/25/2025		US Bank Credit Card (EFT)		18.41		3,643.80
					35.75		3,679.55

City of La St Croix Beach
34100 Rev & 45000 Exp Parks & Rec - Gen Fund
 January through September 2025

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
116 - Employer Paid Medicare Taxes							
Paycheck	05/15/2025	250516	Shearer, Robert A	Direct Deposit			
Paycheck	05/30/2025	250605	Shearer, Robert A	Direct Deposit	8.94		8.94
Paycheck	06/13/2025	250617	Shearer, Robert A	Direct Deposit	11.45		20.39
Paycheck	06/30/2025	250705	Shearer, Robert A	Direct Deposit	11.89		32.28
Paycheck	07/15/2025	250717	Shearer, Robert A	Direct Deposit	12.52		44.80
Paycheck	07/31/2025	250805	Shearer, Robert A	Direct Deposit	13.87		58.67
Paycheck	08/15/2025	250817	Shearer, Robert A	Direct Deposit	15.38		74.05
Paycheck	08/29/2025	250905	Shearer, Robert A	Direct Deposit	14.84		88.89
Paycheck	09/15/2025	250917	Shearer, Robert A	Direct Deposit	13.06		101.95
Paycheck	09/30/2025	251005	Shearer, Robert A	Direct Deposit	12.52		114.47
					13.95		128.42
Total 116 - Employer Paid Medicare Taxes					128.42	0.00	128.42
121 - Employer Paid PERA							
Paycheck	05/15/2025	250516	Shearer, Robert A	Direct Deposit			
Paycheck	05/30/2025	250605	Shearer, Robert A	Direct Deposit	46.26		46.26
Paycheck	06/13/2025	250617	Shearer, Robert A	Direct Deposit	59.21		105.47
Paycheck	06/30/2025	250705	Shearer, Robert A	Direct Deposit	61.32		166.99
Paycheck	07/15/2025	250717	Shearer, Robert A	Direct Deposit	64.76		231.75
Paycheck	07/31/2025	250805	Shearer, Robert A	Direct Deposit	71.70		303.45
Paycheck	08/15/2025	250817	Shearer, Robert A	Direct Deposit	79.56		383.01
Paycheck	08/29/2025	250905	Shearer, Robert A	Direct Deposit	76.79		459.80
Paycheck	09/15/2025	250917	Shearer, Robert A	Direct Deposit	67.53		527.33
Paycheck	09/30/2025	251005	Shearer, Robert A	Direct Deposit	64.76		592.09
					72.16		664.25
Total 121 - Employer Paid PERA					664.25	0.00	664.25
Total 100 - Wages, Salaries & Benefits					1,341.78	0.00	1,341.78
45000 - Parks & Recreation							
45100 - Park Wages & Benefits							
Paycheck	05/15/2025	250516	Shearer, Robert A	Direct Deposit			
Paycheck	05/30/2025	250605	Shearer, Robert A	Direct Deposit	616.75		616.75
Paycheck	06/13/2025	250617	Shearer, Robert A	Direct Deposit	789.44		1,406.19
Paycheck	06/30/2025	250705	Shearer, Robert A	Direct Deposit	696.93		2,103.12
Paycheck	07/15/2025	250717	Shearer, Robert A	Direct Deposit	123.35		2,226.47
Paycheck	07/31/2025	250805	Shearer, Robert A	Direct Deposit	863.45		3,089.92
Paycheck	08/15/2025	250817	Shearer, Robert A	Direct Deposit	881.95		3,971.87
Paycheck	08/29/2025	250905	Shearer, Robert A	Direct Deposit	74.01		4,045.88
Paycheck	09/15/2025	250917	Shearer, Robert A	Direct Deposit	863.45		4,909.33
Paycheck	09/30/2025	251005	Shearer, Robert A	Direct Deposit	197.36		5,106.69
Paycheck				Direct Deposit	1,023.81		6,130.50
Paycheck				Direct Deposit	900.46		7,030.96
					863.45		7,894.41
					863.45		8,757.86
					98.68		8,856.54
Total 45100 - Park Wages & Benefits					8,856.54	0.00	8,856.54

City of Lake St Croix Beach
34100 Rev & 45000 Exp Parks & Rec - Gen Fund
 January through September 2025

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Sales Receipt	05/12/2025		Boat Permits 34120	Golden - Boat Permit Late Fee 2025 (Boat/Bouy 25)		75.00	6,430.00
Sales Receipt	05/13/2025		Boat Permits 34120	Rutz - Boat Permit Fee 2025 (Buoy 18)		10.00	6,440.00
Sales Receipt	05/15/2025		Boat Waiting List 34120	Pritchard - Boat Waiting List - 2024 & 2025		10.00	6,450.00
Sales Receipt	05/15/2025		Boat Waiting List 34120	Granat - Boat Waiting List - 2024 & 2025		10.00	6,460.00
Check	05/20/2025	20502	Marzolf, Bill	Refund - Marzolf - Boat Permit Fee 2025 (Boat/Dock 40)	135.00		6,325.00
Sales Receipt	05/27/2025		Boat Waiting List 34120	Vannelli - Boat Waiting List - 2025		5.00	6,330.00
Sales Receipt	05/27/2025		Boat Permits 34120	Vannelli - Boat Permit Fee 2025 (Shoreboats #52/53)		25.00	6,355.00
Check	05/29/2025	20504	Griffin, Jerry	Refund - Dock Boat Payment	25.00		6,330.00
Check	05/29/2025	20505	Brisson, Katie	Refund - Dock Boat Payment	25.00		6,305.00
Check	05/29/2025	20506	White, Nancy	Refund - Dock Boat Payment	25.00		6,280.00
Sales Receipt	06/09/2025		Boat Waiting List 34120	Pritchard - Boat Waiting List - 2024 & 2025		10.00	6,290.00
Sales Receipt	06/25/2025		Boat Waiting List 34120	Smith - Boat Waiting List - 2025		5.00	6,295.00
Sales Receipt	06/27/2025		Boat Permits 34120	Robinson - Boat Permit Fee 2025 (Boat/Buoy 13)		135.00	6,430.00
Sales Receipt	07/09/2025		Boat Waiting List 34120	Pritchard - Boat Waiting List - 2025		5.00	6,435.00
Sales Receipt	07/22/2025		Boat Permits 34120	Gott - Boat Permit Fee 2025 (Shore Boat)		25.00	6,460.00
Sales Receipt	07/29/2025		Boat Waiting List 34120	Nelson - Boat Waiting List - 2025		5.00	6,465.00
Sales Receipt	08/08/2025		Boat Waiting List 34120	Chiarella - Boat Waiting List - 2025		5.00	6,470.00
Sales Receipt	08/08/2025		Boat Waiting List 34120	Friedrich - Boat Waiting List - 2025		5.00	6,475.00
Total 34120 - Watercraft Permit Fees							
Total 34100 - Parks and Recreation					345.00	6,820.00	6,475.00
Total 34000 - Charges for Services					353.00	98,042.26	97,689.26
Total Income					353.00	98,042.26	97,689.26
Expense					353.00	98,042.26	97,689.26
100 - Wages, Salaries & Benefits							
115 - Employer Paid Soc Sec Taxes							
Paycheck	05/15/2025	250516	Shearer, Robert A	Direct Deposit	38.24		38.24
Paycheck	05/30/2025	250605	Shearer, Robert A	Direct Deposit	48.94		87.18
Paycheck	06/13/2025	250617	Shearer, Robert A	Direct Deposit	50.86		138.04
Paycheck	06/30/2025	250705	Shearer, Robert A	Direct Deposit	53.54		191.58
Paycheck	07/15/2025	250717	Shearer, Robert A	Direct Deposit	59.26		250.84
Paycheck	07/31/2025	250805	Shearer, Robert A	Direct Deposit	65.77		316.61
Paycheck	08/15/2025	250817	Shearer, Robert A	Direct Deposit	63.48		380.09
Paycheck	08/29/2025	250905	Shearer, Robert A	Direct Deposit	55.83		435.92
Paycheck	09/15/2025	250917	Shearer, Robert A	Direct Deposit	53.53		489.45
Paycheck	09/30/2025	251005	Shearer, Robert A	Direct Deposit	59.66		549.11
Total 115 - Employer Paid Soc Sec Taxes					549.11	0.00	549.11

City of Lal i Croix Beach
34100 Rev & 45000 Exp Parks & Rec - Gen Fund
January through September 2025

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Sales Receipt	02/13/2025		Boat Permits 34120	Weber - Boat Permit Fee 2025 (Dock 50E)		110.00	1,185.00
Sales Receipt	02/20/2025		Boat Permits 34120	Wanless - Boat Permit Fee 2025 (Boat/Buoy 22)		135.00	1,320.00
Sales Receipt	02/25/2025		Boat Permits 34120	Wald - Boat Permit Fee 2025 (Boat/Dock/Buoy 38)		245.00	1,565.00
Sales Receipt	02/25/2025		Boat Waiting List 34120	Hillman - Boat Waiting List - 2025		5.00	1,570.00
Sales Receipt	02/26/2025		Boat Permits 34120	Zilge - Boat Permit Fee 2025 (Boat/Dock 14)		110.00	1,680.00
Sales Receipt	02/27/2025		Boat Permits 34120	Downing - Boat Permit Fee 2025 (Buoy 10)		110.00	1,790.00
Sales Receipt	02/27/2025		Boat Permits 34120	Kimber - Boat Permit Fee 2025 (Boat/Buoy 12)		160.00	1,950.00
Sales Receipt	03/03/2025		Boat Permits 34120	Fanslow - Boat Permit Fee 2025 (Boat/Dock 5)		110.00	2,060.00
Sales Receipt	03/03/2025		Boat Permits 34120	Danielson - Boat Permit Fee 2025 (Boat/Dock 46E)		110.00	2,170.00
Sales Receipt	03/03/2025		Boat Permits 34120	Prater - Boat Permit Fee 2025 (Boat/Dock 47E)		110.00	2,280.00
Sales Receipt	03/03/2025		Boat Permits 34120	Thole - Boat Permit Fee 2025 (Boat/Buoy 27)		110.00	2,390.00
Sales Receipt	03/07/2025		Boat Permits 34120	Drinkwine - Boat Permit Fee 2025 (Boat/Buoy 32)		135.00	2,525.00
Sales Receipt	03/07/2025		Boat Permits 34120	Ashby - Boat Permit Fee 2025 (Boat/Buoy 35)		160.00	2,685.00
Sales Receipt	03/07/2025		Boat Permits 34120	March - Boat Permit Fee 2025 (Boat/Buoy 21)		110.00	2,795.00
Sales Receipt	03/07/2025		Boat Permits 34120	Ewig - Boat Permit Fee 2025 (Boat/Dock)		50.00	2,845.00
Sales Receipt	03/07/2025		Boat Permits 34120	O'Donnell - Boat Permit Fee 2025 (Boat/Dock/Buoy 48E)		270.00	3,115.00
Sales Receipt	03/10/2025		Boat Permits 34120	Connors - Boat Permit Fee 2025 (Boat/Dock 41)		135.00	3,250.00
Sales Receipt	03/10/2025		Boat Permits 34120	Marzolf - Boat Permit Fee 2025 (Boat/Dock 40)		135.00	3,385.00
Sales Receipt	03/10/2025		Boat Permits 34120	McCarthy - Boat Permit Fee 2025 (Dock 2)		110.00	3,495.00
Sales Receipt	03/10/2025		Boat Permits 34120	Arenson - Boat Permit Fee 2025 (Boat 30)		110.00	3,605.00
Sales Receipt	03/10/2025		Boat Permits 34120	White - Boat Permit Fee 2025 (Boat/Buoy 28)		135.00	3,740.00
Sales Receipt	03/11/2025		Boat Permits 34120	Beedle - Boat Permit Fee 2025 (Buoy 1)		135.00	3,875.00
Sales Receipt	03/11/2025		Boat Permits 34120	Ewig - Boat Permit Fee 2025 (Dock 24)		85.00	3,960.00
Sales Receipt	03/11/2025		Boat Permits 34120	Hecimovich - Boat Permit Fee 2025 (Buoy 26)		110.00	4,070.00
Sales Receipt	03/11/2025		Boat Permits 34120	Simonson - Boat Permit Fee 2025 (Boat/Dock 17)		110.00	4,180.00
Sales Receipt	03/11/2025		Boat Permits 34120	Sievert - Boat Permit Fee 2025 (Boat/Dock 23)		135.00	4,315.00
Sales Receipt	03/14/2025		Boat Permits 34120	Feiertag - Boat Permit Fee 2025 (Boat 29)		135.00	4,450.00
Sales Receipt	03/14/2025		Boat Permits 34120	Johnson - Boat Permit Fee 2025 (Boat/Dock 44)		135.00	4,585.00
Sales Receipt	03/14/2025		Boat Permits 34120	Streeter - Boat Permit Fee 2025 (Boat/Buoy 3)		110.00	4,695.00
Sales Receipt	03/14/2025		Boat Permits 34120	Murray - Boat Permit Fee 2025 (Boat/Dock 51E)		135.00	4,830.00
Sales Receipt	03/14/2025		Boat Permits 34120	Bulera - Boat Permit Fee 2025 (Boat/Dock 33)		110.00	4,940.00
Sales Receipt	03/14/2025		Boat Permits 34120	Sandom - Boat Permit Fee 2025 (Boat/Dock 45)		110.00	5,050.00
Sales Receipt	03/14/2025		Boat Permits 34120	Breger - Boat Permit Fee 2025 (Boat/Buoy 34)		135.00	5,185.00
Sales Receipt	03/14/2025		Boat Permits 34120	Meyers - Boat Permit Fee 2025 (Boat/Buoy 9)		135.00	5,320.00
Sales Receipt	03/17/2025		Boat Permits 34120	Antonello - Boat Permit Fee 2025 (Boat/Dock/Buoy 7)		135.00	5,455.00
General Journal	03/20/2025		Boat Permits 34120	Deposit Item Return - Check #1314	135.00		5,320.00
Sales Receipt	03/21/2025		Boat Waiting List 34120	Breger - Boat Permit Fee 2025 (Boat/Buoy 34)		135.00	5,455.00
Sales Receipt	03/21/2025		Boat Permits 34120	Robinson - Boat Waiting List - 2025		5.00	5,460.00
Sales Receipt	03/21/2025		Boat Permits 34120	Rulz - Boat Permit Fee 2025 (Buoy 18)		110.00	5,570.00
Sales Receipt	03/25/2025		Boat Waiting List 34120	Anders - Boat Permit Fee 2025 (Dock/Buoy 31)		110.00	5,680.00
Sales Receipt	03/27/2025		Boat Permits 34120	Magler - Boat Waiting List - 2025		10.00	5,690.00
Sales Receipt	04/01/2025		Boat Waiting List 34120	Jorde - Boat Permit Fee 2025 (Boat/Dock 8)		110.00	5,800.00
Sales Receipt	04/07/2025		Boat Permits 34120	Olink - Boat Waiting List		10.00	5,810.00
Sales Receipt	04/09/2025		Boat Permits 34120	Mashny - Boat Permit Fee 2025 (Boat/Dock 11)		135.00	5,945.00
Sales Receipt	04/10/2025		Boat Waiting List 34120	Fischer - Boat Permit Fee 2025 (Boat/Dock 19)		160.00	6,105.00
Sales Receipt	04/10/2025		Boat Permits 34120	Auleciems - Boat Waiting List - 2025		5.00	6,110.00
Sales Receipt	04/16/2025		Boat Permits 34120	Golden - Boat Permit Fee 2025 (Boat/Buoy 25)		110.00	6,220.00
				Verrett - Boat Permit Fee 2025 (Boat/Dock 19A)		135.00	6,355.00

City of Lake St Croix Beach
34100 Rev & 45000 Exp Parks & Rec - Gen Fund
January through September 2025

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Sales Receipt	07/07/2025		Beach Violation 34110	Parking Fines & Traffic Violations (7)		385.00	36,323.11
Sales Receipt	07/07/2025		Beach Parking 34110	Parking Permit 2025 (2)		20.00	36,343.11
Sales Receipt	07/08/2025		Beach Parking 34110	Machine Tickets		548.00	36,891.11
Sales Receipt	07/09/2025		Beach Parking 34110	Machine Tickets		906.40	37,797.51
Sales Receipt	07/09/2025		Beach Violation 34110	Parking Fines & Traffic Violations		30.00	37,827.51
Sales Receipt	07/17/2025		Beach Parking 34110	Parking Permit 2025		10.00	37,837.51
Sales Receipt	07/22/2025		Beach Violation 34110	Parking Fines & Traffic Violations		60.00	37,897.51
Sales Receipt	07/22/2025		Beach Violation 34110	Parking Fines & Traffic Violations (2)		60.00	37,957.51
Sales Receipt	07/29/2025		Beach Parking 34110	Machine Tickets		1,621.25	39,578.76
Sales Receipt	07/29/2025		Beach Violation 34110	Parking Fines & Traffic Violations		30.00	39,608.76
Deposit	07/31/2025		Beach Parking 34110	Machine Tickets		635.00	40,243.76
Sales Receipt	07/31/2025		Beach Violation 34110	Beach Parking Receipts: Misc Credits US Bank		30,921.00	71,164.76
Sales Receipt	08/05/2025		Beach Violation 34110	Parking Fines & Traffic Violations		60.00	71,224.76
Sales Receipt	08/08/2025		Beach Violation 34110	Parking Fines & Traffic Violations (3)		90.00	71,314.76
Sales Receipt	08/11/2025		Beach Parking 34110	Parking Fines & Traffic Violations		30.00	71,344.76
Sales Receipt	08/12/2025		Beach Violation 34110	Machine Tickets		604.60	71,949.36
Sales Receipt	08/13/2025		Beach Violation 34110	Parking Fines & Traffic Violations (4)		120.00	72,069.36
Sales Receipt	08/14/2025		Beach Violation 34110	Parking Fines & Traffic Violation		115.00	72,184.36
Sales Receipt	08/20/2025		Beach Violation 34110	Parking Fines & Traffic Violations (2)		60.00	72,244.36
Sales Receipt	08/27/2025		Beach Violation 34110	Parking Fines & Traffic Violations		30.00	72,274.36
Sales Receipt	08/27/2025		Beach Parking 34110	Parking Fines & Traffic Violations		30.00	72,304.36
Sales Receipt	08/28/2025		Beach Violation 34110	Machine Tickets		686.25	72,990.61
Deposit	08/31/2025		Beach Parking 34110	Parking Fines & Traffic Violations (2)		60.00	73,050.61
Sales Receipt	09/03/2025		Beach Violation 34110	Beach Parking Receipts: Misc Credits US Bank		11,740.65	84,791.26
Sales Receipt	09/23/2025		Beach Violation 34110	Parking Fines & Traffic Violations (3)		90.00	84,881.26
Sales Receipt	09/25/2025		Beach Violation 34110	Parking Fines & Traffic Violation		30.00	84,911.26
Sales Receipt	09/29/2025		Beach Violation 34110	Parking Fines & Traffic Violation		30.00	84,941.26
Deposit	09/30/2025		Beach Violation 34110	Parking Fines & Traffic Violation		30.00	84,971.26
Total 34110 - Beach Parking Permit Fees					8.00	5,978.00	90,949.26

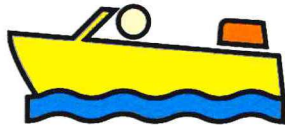
34120 - Watercraft Permit Fees

General Journal	01/01/2025		Boat Waiting List 34120	Reverse of GJE -- 1 - 2025 Boat Waiting List		5.00	5.00
Sales Receipt	01/28/2025		Boat Permits 34120	Gott - Boat Waiting List - 2025		5.00	10.00
Sales Receipt	01/29/2025		Boat Permits 34120	Love - Boat Permit Fee 2025 (Boat/Dock 42)		160.00	170.00
Sales Receipt	01/29/2025		Boat Permits 34120	Magill - Boat Permit Fee 2025 (Boat/Bouy 15)		110.00	280.00
Sales Receipt	01/29/2025		Boat Permits 34120	Sultan - Boat Permit Fee 2025 (Boat/Dock)		110.00	390.00
Sales Receipt	01/29/2025		Boat Permits 34120	Sultan - Boat Permit Fee 2025 (Shore Boat)		25.00	415.00
Sales Receipt	02/03/2025		Boat Waiting List 34120	Buechter - Boat Waiting List - 2025		5.00	420.00
Sales Receipt	02/03/2025		Boat Permits 34120	Pergande - Boat Permit Fee 2025 (Boat/Dock)		110.00	530.00
Sales Receipt	02/03/2025		Boat Permits 34120	Pergande - Boat Permit Fee 2025 (Shore Boat)		25.00	555.00
Sales Receipt	02/03/2025		Boat Permits 34120	Griffin - Boat Permit Fee 2025 (Boat/Dock 15)		110.00	665.00
Sales Receipt	02/07/2025		Boat Permits 34120	Griffin - Boat Permit Fee 2025 (Shore Boat)		25.00	690.00
Sales Receipt	02/11/2025		Boat Permits 34120	Gallandat - Boat Permit Fee 2025 (Boat/Dock 20)		135.00	825.00
Sales Receipt	02/11/2025		Boat Permits 34120	Paulson - Boat Permit Fee 2025 (Boat/Dock 4)		110.00	935.00
Sales Receipt	02/11/2025		Boat Waiting List 34120	Galles - Boat Waiting List - 2025		5.00	940.00
Sales Receipt	02/11/2025		Boat Permits 34120	Marzolf - Boat Permit Fee 2025 (Boat/Dock 40)		135.00	1,075.00



Lake St. Croix Beach

City Code Guides



Permits for Boats Located on

- Docks
- Moorings
- Shoreland

Rules For Dock and Mooring Structures

City of Lake St. Croix Beach

16455 20th Street South

Lake Saint Croix Beach, MN 55043

651.436.7031

Fax 651.436.8310

www.lscb.govoffice.com

Water Levels: National Oceanic and Atmospheric Administration. www.noaa.gov

Shoreland Park

Along with the many benefits and pleasures associated with living in this St. Croix River Community, there come responsibilities. Residents with boat permits visit the Shoreland Park on a regular basis. Thank you to all residents who voluntarily pick up and remove debris that can accumulate along the beach. The Shoreland Park, in the St. Croix Riverway District, is a sensitive area. It is the City's goal, through this and other publications, to assist residents to continue to be good stewards of the area in which they live and to offer guidance and assistance in keeping our park system a place to enjoy for years to come.

City Code No. 900 91 as Amended

Approved by City Council 10.19.2020

Updated 12.01.2020

City Code Guide

Permits for Boats Located on Docks/Moorings/Shoreland Park

- This guide is created by the City of Lake St. Croix Beach to assist its residents in understanding the rules for watercraft that are moored or docked in the Shoreland Park.
- This information is intended to answer the most common questions about boat permit rules.
- Also refer to the Dock and Mooring Structures City Code Guide for further information.
- The complete ordinances and resolutions governing the Shoreland Park may be viewed at the City Hall.

Residency Requirement

Applicants must be a resident of the City of Lake St. Croix Beach. A Resident is defined as an individual who is in occupancy of property, at a minimum, from June 1 to September 1 of the current year. This does not apply to grandfathered permits.

Definitions

Permit – allocated to an applicant for keeping a watercraft on a dock or mooring buoy.

Dock Boat – small boat (less than 16' length) kept on dock. This is not your main watercraft. Must be permitted ~~(\$25)~~ and assigned # by City Hall.

Shoreboat - small boat (less than 16' length) kept on shore. Must be permitted ~~(\$25)~~ and assigned # by City Hall and location noted.

Dock – a structure placed on the river adjacent to the shoreline for securing watercraft when not in use.

Mooring Buoy – a floating ball-like structure, moored to the river bed, and set out in the river to anchor boats when not in use.

Permit Availability

- Pursuant to a long-standing agreement with the Army Corps of Engineers (COE), the City is authorized to issue 35 boat docking/mooring permits in the City's Shoreland Park. (These permits are in addition to 15 "grandfathered" docking/mooring uses in the Park that existed before the COE agreement, in many instances before the City was incorporated, which continue to be recognized by the city and the COE. These uses are subject to the same structural requirements as COE permit holders.)
- Based on availability, one permit will be granted to a resident. The permit would be issued for one boat and one structure (dock or mooring buoy).
- A resident with a boat permit buoy designation may also receive a shore boat permit. Shore boats will be stored at the base of the bluff or, at the discretion of the Park Technical Committee, at a designated distance from the shoreline when not in use.
- A resident with a boat permit dock designation may receive a dock boat permit. Dock boats must be stored out of the water, on the dock or elevated on an appropriate structure attached to the dock.
- Any resident may receive a shore boat permit without a boat permit.
- Dock and shore boats may not exceed 16 feet, except canoes and catamarans.

Permits Renewed Annually

Those residents with a boat permit may apply to renew the permit annually. Permits that are not renewed are offered to residents on the waiting list.

Permit Deferment

If the permit holder is not using the structure by June 15, the city may revoke the permit. The City Council may consider written requests for exception to this requirement. Contact the City Hall regarding a deferment request.

Waiting List

- The city maintains a waiting list for residents wishing to receive a boat permit. When available, permits are offered to the first individual on the waiting list.
- Contact the City Hall for an application to be placed on the waiting list for a boat permit.
- This list is updated annually. A \$5 handling fee per year is charged to cover these costs.
- If a resident is offered a permit while on the waiting list and declines, they will remain on the top of the list until the next offer. If the resident declines the second offer, their name is moved to the bottom if they choose to remain on this list.

Proof of Liability Insurance

Boat Insurance: Proof of insurance is required - \$500,000 minimum. Ask your agent to supply a Certificate of Insurance for this purpose. The city must be named as a certificate holder as related to watercraft, boats, docks, and moorings.

Dock/Mooring Insurance: Proof of insurance is required - \$500,000 minimum. This may be covered under the permit holder's homeowner insurance policy. The dock/mooring must be scheduled on the homeowner's policy.

Shore/Dock Boat Insurance: Proof of insurance is required - \$500,000 minimum. Small dock and shore boats may be covered under the homeowner's insurance policy.

Co-ownership of Permitted Boats

- All co-owners must supply proof of liability insurance as stated above.
- Non-permit holders may own a boat with a permit holder.
- If a permit holder relinquishes their permit, the permit does not transfer to the non-permitted co-owner.
- Multiple permit holders may co-own a boat together.

Clustering/Sharing of Docks

- Multiple permit holders may cluster to share one dock structure.
- All clustered parties must hold a valid boat permit.
- Clustering arrangements must be approved by the Park Technical Committee prior to set up.
- If a clustering arrangement dissolves, each permit holder can place their own dock or mooring, based on their structure designation, in the Shoreland Park in an open location as directed by the Park Technical Committee.

Boat Registration

All boats must be registered in the applicant's name and Lake St. Croix Beach address with the State of Minnesota Department of Natural Resources. Registration numbers must be clearly displayed on the boat in accordance with Department of Natural Resources (DNR) regulations. The watercraft registration must be current - Call MN DNR at 651-296-2316 to check on the status of your registration. All watercraft must be maintained, safe, and operable for its intended use.

City Permit Numbers

Docks, buoys, and boats will display the owner's permit number. These permit decals may be purchased from City Hall after the permit is approved by the city. The decals cost \$10. These decals shall be placed on the upper right-hand corner of the transom on boats; on the right-hand corner, beach side of the dock; placed visible above the waterline of buoys.

Docks and Mooring Buoys

- The permit holder is responsible for providing the structure (dock or mooring buoy).
- No structure shall be installed without first receiving a permit from the city.
- All docks and moorings must be constructed to certain minimum standards. They must also be maintained in good condition.
- Call the City Hall for information on these minimum standards and before you purchase or construct a dock or mooring system. The Dock and Mooring Structure City Code Guide offers further information.
- Docks and access ramps must not exceed 25 feet onto City Shoreland.

(At this time, all dock permits are being used. When a dock space becomes available, it will be offered to individuals who are currently on mooring buoys in the order of their seniority.)

Placement

The Park Technical Committee manages the placement of docks and buoys in the Shoreland Park under the direction of the Park Board and the City Council. Once a permit is issued, the resident will be offered the next available location according to the placement chart. The Dock and Mooring Structure City Code Guide offers further information.

Non-Compliance

Failure to comply with any of the boat permit rules may result in loss of the permit or loss of the right to renew the permit.

Any illegal structure or boat may be removed by the City, and these costs charged to the responsible party. Inspections will be scheduled by the Park Board without notice to the permit holders.

Any non-compliance will be addressed as follows:

1. Warning letter/email to Permit Holder and others, if necessary, *including a time limit to remedy issue.*
2. Certified letter to Permit Holder if no response to No. 1
3. Citation to Permit Holder if continued non-compliance.

Disputes will be resolved per City Ordinance.

Important Dates for Boat Permits

March 15	Deadline for applications. Send signed application, fees, and proof of insurance and registration.
March 16	\$75 additional late fee for applications received between March 16 and April 15.
April 19-30	Permits that are not renewed are offered to the next individuals on the waiting list.
June 15	All structures must be installed. All permitted boats must be on the buoy or dock. <i>(Council may change this deadline during high water events.)</i>
November 1	All structures must be removed from the river. Any illegal structure or boat may be removed by the City and these costs charged to the responsible party.

Annual Fees

Boat on a Dock Structure	\$110	Shore/Dock Boat	\$25
Boat on a Mooring Structure	\$110	Waiting List	\$ 5

Shoreland Park Reminders

Shoreland Park is owned by the City of Lake St. Croix Beach. **It is available for use by residents and the general public.??** Please note the following:

- Shoreland Park is closed from 10:00pm till 5:00am. No overnight uses are allowed.
- Bonfires are allowed on the beach but must be in accordance with ordinance 93.21. Bonfires must be:
 - o attended at all times;
 - o completely extinguished before leaving the park and by no later than 10:00pm;
 - o Per ordinance 93.21: Open Burning. RECREATIONAL FIRES are defined as having no more than three feet in diameter at their bases, with flame height not exceeding three feet, and fueled only by natural wood with logs three inches in diameter or larger.
 - o Firewood can be brought in for bonfires but cannot be stored on the beach for future use. Bring in what you need, take out what you don't use.
- Permitted shoreboats need to be tethered or anchored at the base of the bluff so that they do not float away during high water events or blow away in high winds.
- All personal water toys (lily pads, floaties, trampolines, etc.) must be removed from Shoreland Park when not in use.

City Code Guide

Rules for Dock and Mooring Structures

- This guide is created by the City of Lake St. Croix Beach to assist its residents in understanding the rules and answer the most common questions about watercraft structures in the Shoreland Park.
- Also refer to the Boat Permit City Code Guide for further information.
- The following are the recommended minimum design and materials requirements for permitted structures placed in the Shoreland Park.
- Boat hulls, pontoons, roll-in docks, etc. are NOT ALLOWED as a Dock Structure in the Shoreland Park.
- Contact the City Hall for name of a Park Technical Committee member who will explain these design requirements in detail.

Placement

- Contact the City Hall for the name of a Park Technical Committee member who will explain the available locations for placement of docks and moorings in the Shoreland Park.
- The Park Technical Committee manages the placement of docks and buoys in the Shoreland Park under the direction of the Park Board and the City Council.
- Once a permit is issued, the resident will be offered the next available location according to the placement chart.
- All buoys should be 100 feet apart. Any slipping or moving system must be reset when it floats within 80 feet of another mooring buoy or dock.
- Dock structures must have all poles secured in the riverbed at all times, regardless of river level.
- Dock or mooring structures cannot be placed in the Shoreland Park without a valid boat permit.
- Structures cannot be placed within the designated swim beach area.

New Dock Structures

All plans for new docks must be submitted in writing with sketch and materials list to the City Hall and approved by the Park Technical Committee prior to permit approval and before placement in the Shoreland Park.

All treated lumber to be arsenic-free.

New dock structures installed after January 1, 2012 shall be built to the following City specifications:

Dock Shape and Size:

Rectangle Shape

1. Size Requirement: Width = 8 feet to 10 feet Length = 30 feet to 50 feet

Recommended Minimum Dock Materials and Requirements:

1. Flotation to be polyethylene, foam-filled Coast Guard approved floats. There shall be a minimum of 10 inches of freeboard between the top surface of the decking and the water.
2. Main dock structure shall be:
 - A. Option 1: Timber Dock
The large timbers must be the full length of the dock. One of the following may be used.
 1. Solid wood poles must be a minimum of 9 inches diameter
 2. Dimensional lumber must be a minimum of 6 inches x 12 inches
 3. Cross members must be a minimum of 5 inches x 6 inches x width of crossbeam (2' centers). Crossbeams to be bolted through timbers.
 - B. Option 2: Steel Dock
 1. Steel frame dock must be the full length of the
 2. The side frames may be a minimum of 12 inches high.
 3. Cross members may be angle or tube cross beams (2 ft. centers) and welded in place.

3. Decking Options:
 - A. 2 inches x 6 inches or 2 inches x 8 inches treated, cedar or redwood screwed to main structure.
 - B. Skid Guard ¾ " marine grade
 - C. Plastic wood dimension lumber with specific design plans.
 - D. Other products if approved by the Park Technical Committee.
4. Dock anchoring system (minimum requirements)
 - A. 45' long dock or less: Four – 4-inch poles x 20 feet with 5-inch pipe holders.
 - B. 46' long dock or longer: Six – 4-inch x 20 feet with 5-inch holders or Four - 5-inch poles X 20 feet with 6-inch pipe holders.
 - C. All pipes shall be Schedule 40, ¾ inch, thick wall pipe.

Acquisition of Used Dock Structures

- Any USED dock must comply with NEW dock standards and be approved by the Park Technical Committee BEFORE it is brought into the Shoreland Park.
- Before purchasing a used dock, you must contact the City Hall for compliance requirements.

Existing Dock Structures

Existing dock structures installed before January 1, 2012 shall be maintained as follows:

Recommended Minimum Design Materials and Requirements:

1. The decking shall be secured in place (no missing or loose boards).
2. There shall be a minimum of 10 inches of freeboard between the top surface of the decking and the water. Add additional or replacement flotation when necessary. Flotation to be polyethylene, foam-filled Coast Guard approved floats. Deteriorating open-cell foam shall be removed.
3. There shall be a minimum of four poles stabilizing the dock. Pole diameter to be adequate for size of dock to maintain its position.
4. When components of existing dock are replaced, they must meet NEW DOCK standards per above.

New Mooring Structures

All plans for new moorings must be submitted in writing with sketch and materials list to the City Hall and approved by the Park Technical Committee prior to permit approval and before placement in the Shoreland Park.

Design:

1. Traditional 3-Anchor System
2. Permanent Anchoring System
3. Mooring Pennant (Line from mooring buoy to boat) — minimum 5/8" line with a second safety line required
4. All mooring systems must be removed if permit is relinquished.
5. All buoys must be Coast Guard approved.

Acquisition of Used Mooring Structure

- Any USED mooring must comply with NEW mooring standards above and be approved by the Park Technical Committee BEFORE it is brought into the Shoreland Park.
- Before purchasing a used mooring, you must contact the City Hall for compliance requirements.

Existing Mooring Structures

Existing mooring structures shall be maintained as follows:

Design:

1. Traditional 3-Anchor System
2. Permanent Anchoring System
3. Mooring Pennant (Line from mooring buoy to boat) — minimum 5/8" line with a second safety line required
4. All mooring systems must be removed if permit is relinquished
5. All buoys must be Coast Guard approved

WATERCRAFT PERMIT APPLICATION RENEWAL - 2026

* fields required

City of Lake St. Croix Beach
16455 20th Street South
Lake St. Croix Beach, MN 55043
Phone 651.436.7031
Fax 651.436.8310
clerk@ci.lakestcroixbeach.mn.us

CITY PERMIT(S) #: _____

Name: * _____

DUE DATE: MARCH 16, 2026
Complete documentation must be
received at City Hall or a late fee of
\$75 will be incurred.

Address: * _____ P.O. Box (if applicable) _____

Phone: * Home: _____ Cell: _____

Email: * _____

Emergency Contact & Phone #: * _____

DESCRIPTION OF ALL WATERCRAFT

MN Registration #: _____ (Please provide proof of current registration.)

Manufacturer: _____ Length: _____

Color: _____ Motor H/P: _____

Will you have a shore boat? (Please circle) YES NO

Length: _____ Manufacturer: _____

Description & location of dock or buoy / Location of shore boat

Insurance – The City must be named as a certificate holder as related to watercraft, boats docks and buoys.

Boat Insurance Information (Proof of insurance is required. Have your insurance agent email, fax, or mail a certificate of insurance indicating you have a minimum of \$500,000 liability insurance with the City listed as a certificate holder. Small dock/shore boats may be covered under the homeowner's policy with \$500,000 liability - ask your agent.)

Insurance Company * _____

Policy # * _____ Policy Expiration Date * _____

Structure Insurance Information (Proof of insurance is required. Have your insurance agent email, fax or mail a certificate of insurance indicating you have a minimum of \$500,000 liability insurance with the City listed as a certificate holder. The dock/mooring must be scheduled in the homeowner's policy.)

Insurance Company * _____

Policy # * _____ Policy Expiration Date * _____

Fees (Non-refundable) Check All Applicable *:

Watercraft & Dock Structure \$110	
Watercraft & Buoy Structure \$110	
Dock Boat \$25 (This is an additional small boat stored on your dock)	
Shore Boat \$25 (This is a small boat stored at the base of the bluff on the beach)	

Applicant Statement

I will reside at the above referenced address from June 1 through September 1 of this year. The above information is accurate and I absolve the City of Lake St. Croix Beach of all liability in case of vandalism, damage, or theft and agree to all the provisions of City Code §900 or other applicable ordinances under which this permit is granted. I have reviewed and understand City Code Guide - permits for watercraft located on docks / moorings / shoreland and rules for dock and mooring structures. I will display legible permit stickers on the watercraft and structure prior to entering Shoreland Park.

Applicant Signature * _____ Date * _____

Applicant Checklist - Mail the following to the City by **March 16, 2026** If received after 3.16.26 - late fee \$75

1. Completed and signed application
2. Check for fees
3. Copy of watercraft registration card (including expiration date)
4. Certificate of watercraft insurance from agent indicating \$500,000 liability (including expiration date)
5. Certificate of dock/buoy insurance from agent indicating \$500,000 liability (including expiration date)

OFFICE USE ONLY

Date Received: _____

Proof of Registration: _____

Structure Installed _____

Application Complete: _____

Proof of Insurance: _____

Watercraft on Structure _____

Fees Paid: _____

Check #: _____

Stickers on dock/mooring/watercraft _____

