



City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St Croix Beach, MN 55043

PARKS COMMISSION
June 10, 2025

This meeting will NOT be on video.

AGENDA

1. Call to Order
Roll Call
2. Public Comments
3. Approve Agenda
 - a. Motion to approve Agenda.
Motion made by: _____ 2nd _____
Discussion
Roll Call Vote
4. Approve Minutes of May 13,2025, Meeting
 - a. Motion to approve Minutes of May 13 2025, Meeting as presented/amended
Motion made by: _____ 2nd _____
Discussion
Roll Call Vote
5. Financial Report
6. Staff Reports and Updates
 - a. Dave Engstrom
Discussion on Dock and Boat Inspection
New Docks and Moorings Placement
 - b. Bob Shearer
9. Commissioner Reports
 - Prater
 - Peterson
 - Sultan
 - Witzel
 - Chair Sandom
10. Adjourn



City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St Croix Beach, MN 55043

PARKS COMMISSION MINUTES
May 13, 2025

1. Call to Order

Roll Call All Commissioners Present except Pratar. Staff Present: Engstrom and Shearer.
Councilmember Tim Schneider

2. Public Comments

3. Approve Agenda

a. Motion to approve Agenda.
Motion made by Peterson 2nd Sultan
Roll Call Vote Pass 4/0/1 absent

4. Approve Minutes of April 8, 2025, Meeting

a. Motion to approve Minutes of April 8, 2025, Meeting as presented/amended
Motion made by: Sandom 2nd Witzel
Discussion
Roll Call Vote Pass 4/0/1 absent

5. Financial Report

6. Staff Reports and Updates

a. Dave Engstrom

Recommend to City Council to Approve 2025 Watercraft permit renewals
Motion to approve
Motion made by Sandom 2nd Witzel
Discussion

b. Bob Shearer – Reported that there has been sever good days and things are up and running for the most part.

9. Commissioner Reports

Prater - Absent

Peterson

Sultan

Witzel

Chair Sandom

Council Liaison Schneider – Is there a need for signage in Spanish?

10. Adjourn

Parks Budget Analysis for 2025 as of May 31, 2025

Fund and Account Numbers/Descript	2025 Annual			Variance
	Budget	Actual to Date	Over/(Under)	
101 General Fund				
34100 Parks & Rec				
34107 Park Rental	\$ 400.00	\$ 30.00	\$ (370.00)	
34110 Beach Parking Permits	\$ 65,000.00	\$ 11,110.50	\$ (53,889.50)	
34120 Watercraft Permits	\$ 6,500.00	\$ 6,355.00	\$ (145.00)	
34130 Other Park Revenue	\$ -	\$ -	\$ -	
Total 34100 Parks & Rec	\$ 71,900.00	\$ 17,495.50	\$ (54,404.50)	
45000 Parks & Rec				
45100 Park Wages & Benefits	\$ 14,771.00	\$ 1,619.23	\$ (13,151.77)	
45105 Park Mnt, Supplies & Util (Includes 5% CC Fee)	\$ 13,000.00	\$ 1,567.22	\$ (11,432.78)	
45107 Beach Patrol	\$ 10,500.00	\$ -	\$ (10,500.00)	
Total 45000 Parks & Rec	\$ 38,271.00	\$ 3,186.45	\$ (35,084.55)	
404 Pettitt Park <i>This fund includes the banner fees</i>				
12/31/2024 Beginning Balance	\$ 407.74			
Banner Fee Revenue	\$ 200.00	<i>See Below</i>		
Revenue - Int/Donations, etc	\$ 836.95			
Budgeted Transfer	\$ -			
Expenses	\$ -			
5/31/2025 Ending Balance	\$ 1,444.69			
Budget 2025 Funding	\$ 1,000.00			
12/31/2025 Projected Balance	\$ 2,444.69			
405 Playground Imp Fund				
12/31/2024 Beginning Balance	\$ 9,218.92			
Revenue - Int/Donations, etc	\$ 174.01			
Budgeted Transfer	\$ -			
Expenses	\$ (203.24)			
Expenses - Other	\$ -			
5/31/2025 Ending Balance	\$ 9,189.69			
Budget 2025 Funding	\$ 1,000.00			
12/31/2025 Projected Balance	\$ 10,189.69			
450-58023 Park Imp Fund				
12/31/2024 Beginning Balance	\$ 4,594.79			
Revenue - Donations, etc	\$ -			
\$ -	\$ -			
\$ -	\$ -			
\$ -	\$ -			
5/31/2025 Ending Balance	\$ 4,594.79			
Budget 2025 Funding	\$ 1,000.00			
12/31/2025 Projected Balance	\$ 5,594.79			

Banner Fees: St Croix Valley Athletic Assoc 200.00

City of Lake St Croix Beach
34100 Rev & 45000 Exp Parks & Rec - Gen Fund
January through May 2025

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
34000 - Charges for Services							
34100 - Parks and Recreation							
34107 - Park Rental	05/01/2025	Park Rental 34107	Park Rental - Rintia (5/4)		10.00	10.00	
Sales Receipt	05/1/9/2025	Park Rental 34107	Park Rental - Belsie (5/26)		10.00	20.00	
Sales Receipt	05/19/2025	Park Rental 34107	Park Rental - Belsie (7/4)		10.00	30.00	
		Total 34107 - Park Rental			0.00	30.00	30.00
34110 - Beach Parking Permit Fees							
Sales Receipt	03/10/2025	Beach Parking 34110	Parking Permit 2025		10.00	10.00	
Sales Receipt	04/16/2025	Beach Parking 34110	Parking Permit 2025		10.00	20.00	
Sales Receipt	04/16/2025	Beach Violation 34110	Parking Fines & Traffic Violations		30.00	50.00	
Check	05/1/22/2025	Goevel, Ira	Reimbursement - \$20 Cash Paid for Parking		42.00		
Sales Receipt	05/12/2025	Beach Violation 34110	Parking Fines & Traffic Violations		30.00	72.00	
Sales Receipt	05/13/2025	Beach Violation 34110	Parking Fines & Traffic Violations		30.00	102.00	
Sales Receipt	05/14/2025	Beach Parking 34110	Machine Tickets		601.50	703.50	
Sales Receipt	05/14/2025	Beach Violation 34110	Parking Fines & Traffic Violations		30.00	733.50	
Sales Receipt	05/15/2025	Beach Parking 34110	Parking Permit 2025		10.00	743.50	
Sales Receipt	05/15/2025	Beach Violation 34110	Parking Fines & Traffic Violations		30.00	773.50	
Sales Receipt	05/19/2025	Beach Violation 34110	Parking Fines & Traffic Violations (5 Fines)		150.00	923.50	
Sales Receipt	05/22/2025	Beach Violation 34110	Parking Fines & Traffic Violations		30.00	953.50	
Sales Receipt	05/27/2025	Beach Violation 34110	Parking Fines & Traffic Violations (2)		85.00	1,038.50	
Sales Receipt	05/29/2025	Beach Parking 34110	Parking Permit 2025		10.00	1,048.50	
Sales Receipt	05/29/2025	Beach Parking 34110	Parking Permit 2025		10.00	1,058.50	
Sales Receipt	05/31/2025	Beach Parking Receipts: Misc Credit US Bank			10,052.00	11,110.50	
		Total 34110 - Beach Parking Permit Fees			8.00	11,118.50	11,110.50
34120 - Watercraft Permit Fees							
General Journal	01/01/2025	Reverse of GIE -- 1 - 2025 Boat Waiting List					
Sales Receipt	01/28/2025	Goft - Boat Waiting List - 2025					
Sales Receipt	01/29/2025	Boat Permits 34120	Love - Boat Permit Fee 2025 (Boat/Dock 42)		5.00	5.00	
Sales Receipt	01/29/2025	Boat Permits 34120	Magill - Boat Permit Fee 2025 (Boat/Dock 15)		160.00	170.00	
Sales Receipt	01/29/2025	Boat Permits 34120	Sultan - Boat Permit Fee 2025 (Boat/Dock)		110.00	280.00	
Sales Receipt	01/29/2025	Boat Permits 34120	Sultan - Boat Permit Fee 2025 (Shore Boat)		110.00	390.00	
Sales Receipt	01/29/2025	Boat Permits 34120	Buechler - Boat Waiting List - 2025		25.00	415.00	
Sales Receipt	02/03/2025	Boat Permits 34120	Pergante - Boat Permit Fee 2025 (Boat/Dock)		5.00	420.00	
Sales Receipt	02/03/2025	Boat Permits 34120	Pergante - Boat Permit Fee 2025 (Shore Boat)		110.00	530.00	
Sales Receipt	02/03/2025	Boat Permits 34120	Griffin - Boat Permit Fee 2025 (Boat/Dock 15)		25.00	555.00	
Sales Receipt	02/03/2025	Boat Permits 34120	Griffin - Boat Permit Fee 2025 (Shore Boat)		110.00	665.00	
Sales Receipt	02/03/2025	Boat Permits 34120	Gallandat - Boat Permit Fee 2025 (Boat/Dock 20)		25.00	690.00	
Sales Receipt	02/07/2025	Boat Permits 34120	Gallandat - Boat Permit Fee 2025 (Boat/Dock 4)		135.00	825.00	
Sales Receipt	02/11/2025	Boat Permits 34120	Paulson - Boat Permit Fee 2025 (Boat/Dock 4)		110.00	935.00	
Sales Receipt	02/11/2025	Boat Waiting List 34120	Galles - Boat Waiting List - 2025		5.00	940.00	
Sales Receipt	02/11/2025	Boat Permits 34120	Matzolf - Boat Permit Fee 2025 (Boat/Dock 40)		135.00	1,075.00	
Sales Receipt	02/13/2025	Boat Permits 34120	Weber - Boat Permit Fee 2025 (Dock 50E)		110.00	1,185.00	

City of Lake St Croix Beach
34100 Rev & 45000 Exp Parks & Rec - Gen Fund
January through May 2025

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Sales Receipt	02/20/2025		Boat Permits 34120	Wantless - Boat Permit Fee 2025 (Boat/Buoy 22)	135.00		1,320.00
Sales Receipt	02/25/2025		Boat Permits 34120	Wald - Boat Permit Fee 2025 (Boat/Dock/Buoy 38)	245.00		1,565.00
Sales Receipt	02/25/2025		Boat Waiting List 34120	Hillman - Boat Waiting List - 2025	5.00		1,570.00
Sales Receipt	02/26/2025		Boat Permits 34120	Zilge - Boat Permit Fee 2025 (Boat/Dock 14)	110.00		1,680.00
Sales Receipt	02/27/2025		Boat Permits 34120	Dowling - Boat Permit Fee 2025 (Boat/Buoy 10)	110.00		1,790.00
Sales Receipt	02/27/2025		Boat Permits 34120	Kimber - Boat Permit Fee 2025 (Boat/Buoy 12)	160.00		1,950.00
Sales Receipt	03/03/2025		Boat Permits 34120	Fanslow - Boat Permit Fee 2025 (Boat/Dock 5)	110.00		2,060.00
Sales Receipt	03/03/2025		Boat Permits 34120	Danielson - Boat Permit Fee 2025 (Boat/Dock 46E)	110.00		2,170.00
Sales Receipt	03/03/2025		Boat Permits 34120	Prater - Boat Permit Fee 2025 (Boat/Dock 47E)	110.00		2,280.00
Sales Receipt	03/03/2025		Boat Permits 34120	Thole - Boat Permit Fee 2025 (Boat/Buoy 27)	110.00		2,390.00
Sales Receipt	03/07/2025		Boat Permits 34120	Drinkwine - Boat Permit Fee 2025 (Boat/Buoy 32)	135.00		2,525.00
Sales Receipt	03/07/2025		Boat Permits 34120	Ashby - Boat Permit Fee 2025 (Boat/Buoy 35)	160.00		2,685.00
Sales Receipt	03/07/2025		Boat Permits 34120	March - Boat Permit Fee 2025 (Boat/Buoy 21)	110.00		2,795.00
Sales Receipt	03/07/2025		Boat Permits 34120	Ewig - Boat Permit Fee 2025 (Boat/Dock)	50.00		2,845.00
Sales Receipt	03/07/2025		Boat Permits 34120	O'Donnell - Boat Permit Fee 2025 (Boat/Dock/Buoy 48E)	270.00		3,115.00
Sales Receipt	03/10/2025		Boat Permits 34120	Connors - Boat Permit Fee 2025 (Boat/Dock 41)	135.00		3,250.00
Sales Receipt	03/10/2025		Boat Permits 34120	Marzolt - Boat Permit Fee 2025 (Boat/Dock 40)	135.00		3,385.00
Sales Receipt	03/10/2025		Boat Permits 34120	McCarthy - Boat Permit Fee 2025 (Dock 2)	3,495.00		3,605.00
Sales Receipt	03/10/2025		Boat Permits 34120	Arenson - Boat Permit Fee 2025 (Boat 30)	110.00		3,740.00
Sales Receipt	03/10/2025		Boat Permits 34120	White - Boat Permit Fee 2025 (Boat/Buoy 28)	135.00		3,875.00
Sales Receipt	03/11/2025		Boat Permits 34120	Beedle - Boat Permit Fee 2025 (Buoy 1)	135.00		3,960.00
Sales Receipt	03/11/2025		Boat Permits 34120	Ewig - Boat Permit Fee 2025 (Dock 24)	85.00		4,070.00
Sales Receipt	03/11/2025		Boat Permits 34120	Hecimovich - Boat Permit Fee 2025 (Boat/Buoy 26)	110.00		4,180.00
Sales Receipt	03/11/2025		Boat Permits 34120	Simonsen - Boat Permit Fee 2025 (Boat/Dock 17)	110.00		4,315.00
Sales Receipt	03/11/2025		Boat Permits 34120	Stevert - Boat Permit Fee 2025 (Boat/Dock 23)	135.00		4,450.00
Sales Receipt	03/14/2025		Boat Permits 34120	Feictag - Boat Permit Fee 2025 (Boat 29)	135.00		4,585.00
Sales Receipt	03/14/2025		Boat Permits 34120	Johnson - Boat Permit Fee 2025 (Boat/Dock 44)	135.00		4,695.00
Sales Receipt	03/14/2025		Boat Permits 34120	Streeter - Boat Permit Fee 2025 (Boat/Buoy 3)	110.00		4,830.00
Sales Receipt	03/14/2025		Boat Permits 34120	Murray - Boat Permit Fee 2025 (Boat/Dock 51E)	135.00		4,940.00
Sales Receipt	03/14/2025		Boat Permits 34120	Bulter - Boat Permit Fee 2025 (Boat/Dock 33)	110.00		5,050.00
Sales Receipt	03/14/2025		Boat Permits 34120	Sandom - Boat Permit Fee 2025 (Boat/Dock 45)	135.00		5,185.00
Sales Receipt	03/14/2025		Boat Permits 34120	Breger - Boat Permit Fee 2025 (Boat/Buoy 34)	135.00		5,320.00
Sales Receipt	03/14/2025		Boat Permits 34120	Meyers - Boat Permit Fee 2025 (Boat/Buoy 9)	135.00		5,455.00
Sales Receipt	03/14/2025		Boat Permits 34120	Antonello - Boat Permit Fee 2025 (Boat/Dock/Buoy 7)	135.00		5,520.00
Sales Receipt	03/20/2025		Boat Permits 34120	Deposit Item Return - Check #1314			
Sales Receipt	03/21/2025		Boat Permits 34120	Breger - Boat Permit Fee 2025 (Boat/Buoy 34)	135.00		5,520.00
Sales Receipt	03/21/2025		Boat Waiting List 34120	Robinson - Boat Waiting List - 2025	135.00		5,455.00
Sales Receipt	03/21/2025		Boat Permits 34120	Rutz - Boat Permit Fee 2025 (Buoy 18)	5.00		5,460.00
Sales Receipt	03/25/2025		Boat Permits 34120	Anders - Boat Permit Fee 2025 (Dock/Buoy 31)	110.00		5,570.00
Sales Receipt	03/27/2025		Boat Waiting List 34120	Magler - Boat Waiting List - 2025	110.00		5,680.00
Sales Receipt	04/01/2025		Boat Permits 34120	Jorde - Boat Permit Fee 2025 (Boat/Dock 8)	10.00		5,690.00
Sales Receipt	04/01/2025		Boat Waiting List 34120	Olink - Boat Waiting List	110.00		5,800.00
Sales Receipt	04/07/2025		Boat Permits 34120	Mastny - Boat Permit Fee 2025 (Boat/Dock 11)	10.00		5,810.00
Sales Receipt	04/09/2025		Boat Permits 34120	Fischer - Boat Permit Fee 2025 (Boat/Dock 19)	135.00		5,945.00
Sales Receipt	04/10/2025		Boat Waiting List 34120	Auleciens - Boat Waiting List - 2025	160.00		6,105.00
Sales Receipt	04/10/2025		Boat Permits 34120	Golden - Boat Permit Fee 2025 (Boat/Dock 25)	5.00		6,110.00
Sales Receipt	04/16/2025		Boat Permits 34120	Verret - Boat Permit Fee 2025 (Boat/Dock 19A)	110.00		6,220.00
Sales Receipt	05/12/2025		Boat Permits 34120	Golden - Boat Permit Late Fee 2025 (Boat/Buoy 25)	135.00		6,355.00

City of Lake St Croix Beach
34100 Rev & 45000 Exp Parks & Rec - Gen Fund
January through May 2025

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Sales Receipt	05/13/2025		Boat Permits 34120	Rutz - Boat Permit Fee 2025 (Buoy 18)	10.00	6,440.00	
Sales Receipt	05/15/2025		Boat Waiting List 34120	Pritchard - Boat Waiting List - 2024 & 2025	10.00	6,450.00	
Sales Receipt	05/15/2025	20502	Boat Waiting List 34120	Granat - Boat Waiting List - 2024 & 2025	10.00	6,460.00	
Check	05/20/2025		Boat Waiting List 34120	Refund - Marzolf - Boat Permit Fee 2023 (Boat/Dock 40)	135.00	5.00	6,325.00
Sales Receipt	05/27/2025		Boat Waiting List 34120	Vannelli - Boat Permit Fee 2025 (Shoreboats #52/53)	25.00	6,355.00	
Sales Receipt	05/27/2025		Boat Permits 34120	Vannelli - Boat Permit Fee 2025 (Shoreboats #52/53)	270.00	6,625.00	6,355.00
Total 34120 - Watercraft Permit Fees					278.00	17,773.50	17,495.50
Total 34100 - Parks and Recreation					278.00	17,773.50	17,495.50
Total 34000 - Charges for Services					278.00	17,773.50	17,495.50
Total Income					278.00	17,773.50	17,495.50
Expense							
100 - Wages, Salaries & Benefits							
115 - Employer Paid Soc Sec Taxes					38.24	38.24	
Paycheck	05/15/2025	250516	Shearer, Robert A	38.24	48.94	87.18	
Paycheck	05/30/2025	250605	Shearer, Robert A	48.94			
Total 115 - Employer Paid Soc Sec Taxes					87.18	0.00	87.18
116 - Employer Paid Medicare Taxes					8.94	8.94	
Paycheck	05/15/2025	250516	Shearer, Robert A	8.94	11.45	20.39	
Paycheck	05/30/2025	250605	Shearer, Robert A	11.45			
Total 116 - Employer Paid Medicare Taxes					20.39	0.00	20.39
121 - Employer Paid PERA					46.26	46.26	
Paycheck	05/15/2025	250516	Shearer, Robert A	46.26	59.21	105.47	
Paycheck	05/30/2025	250605	Shearer, Robert A	59.21			
Total 121 - Employer Paid PERA					105.47	0.00	105.47
Total 100 - Wages, Salaries & Benefits					213.04	0.00	213.04
45000 - Parks & Recreation							
45100 - Park Wages & Benefits					616.75	616.75	
Paycheck	05/15/2025	250516	Shearer, Robert A	616.75	789.44	1,406.19	
Paycheck	05/30/2025	250605	Shearer, Robert A	789.44			
Total 45100 - Park Wages & Benefits					1,406.19	0.00	1,406.19

City of Lake St Croix Beach
34100 Rev & 45000 Exp Parks & Rec - Gen Fund
January through May 2025

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Bill	45105 · Park Maint, Supplies & Util	90973...	Xcel Energy 5536 (EFT)	Beach 16763 20th St S Premises 302451496 Meter 86433588	33.55		33.55
Bill	01/07/2025	90979...	Xcel Energy 6284 (EFT)	Premise 303864763 1910 Riviera Ave S Meter 89456453	8.23		41.78
Bill	01/07/2025	09779...	Xcel Energy 8596 (EFT)	Rectifier Stat: 2039 Riviera Av S Meter 79637242 Premises 302942479	8.28		50.06
Bill	02/06/2025	91401...	Xcel Energy 6284 (EFT)	Premise 303864763 1910 Riviera Ave S Meter 89456453	8.69		58.75
Bill	02/06/2025	91397...	Xcel Energy 8596 (EFT)	Rectifier Stat: 2039 Riviera Av S Meter 79637242 Premises 302942479	8.69		67.44
Bill	02/07/2025	91413...	Xcel Energy 5536 (EFT)	Beach 16763 20th St S Premises 302451496 Meter 86433588	55.66		123.10
Bill	03/10/2025	91817...	Xcel Energy 5536 (EFT)	Premise 303864763 1910 Riviera Av S Meter 89456453	55.88		178.98
Bill	03/10/2025	91814...	Xcel Energy 6284 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79537242 Premises 302942479	8.69		187.67
General Journal	03/31/2025	91809...	Xcel Energy 8596 (EFT)	Beach Parking: Misc Debit Redemption US Bank	8.69		196.36
Bill	04/08/2025	92220...	Xcel Energy 8596 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79637242 Premises 302942479	15.00		211.36
Bill	04/10/2025	92268...	Xcel Energy 5536 (EFT)	Beach 16763 20th St S Premises 302451496 Meter 86433588	8.69		220.05
Bill	04/18/2025	IRIS00...	Xcel Energy 6284 (EFT)	Premise 303864763 1910 Riviera Av S Meter 89456453	53.41		273.46
Bill	04/18/2025	26758	Xcel Energy 8596 (EFT)	Digital Connect Usage SN: 500012360895	8.69		282.15
Bill	04/24/2025	27152	Menards	BS - Repair Beach Gate, Pressure Washer Hose	55.00		337.15
General Journal	04/30/2025	Beach...	Menards 8027058398	BS - Drinking Fountain, Garbage Bags	113.33		450.48
General Journal	05/01/2025	27485	Menards	Lakeland Billing: Credit Card Processing Fees	16.35		466.83
General Journal	05/02/2025	Beach...	Mench 8027058398	BS - Paint Garage	36.00		430.83
Bill	05/07/2025	AuthN...	AuthNet Gateway Billing	Lakeland Billing: Credit Card Processing Fees	131.32		562.15
Bill	05/08/2025	92636...	Xcel Energy 8596 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79637242 Premises 302942479	26.58		588.73
Bill	05/09/2025	92654...	Xcel Energy 5536 (EFT)	Rectifier Stat: 2039 Riviera Av S: Meter 79637242 Premises 302942479	22.55		611.28
Bill	05/10/2025	92681...	Xcel Energy 6284 (EFT)	Premise 303864763 1910 Riviera Ave S Meter 89456453	8.69		619.97
Bill	05/10/2025	1880868	On Site Sanitation	Beach 16763 20th St S Premises 302451496 Meter 86433588	51.49		671.46
Bill	05/12/2025	1880868	On Site Sanitation	4/29/25-6/6/25 - Standard Restroom (Beach)	8.94		680.40
Bill	05/13/2025	1885597	On Site Sanitation	4/29/25-6/6/25 - ADA Restroom (Beach)	142.06		822.46
Bill	05/15/2025	28338	Menards	5/8/25-6/6/25 Weekly - Standard Restroom (Beach)	252.10		1,074.56
Bill	05/16/2025	1887979	On Site Sanitation	BS - Planter Flowers & Soil	109.29		1,183.85
Bill	05/16/2025	23562	Menards	5/15/25-6/6/25 Weekly - ADA Restroom (Petitt)	101.90		1,285.75
General Journal	05/30/2025	PR Exp		BS - Supplies, Materials	148.68		1,434.43
				Bob Shearer: Reimbursement - Gator Gas	108.28		1,542.71
					24.51		1,567.22
				Total 45105 · Park Maint, Supplies & Util			
				Total 45000 · Parks & Recreation			
				Total Expense	1,603.22	36.00	1,567.22
				Net Ordinary Income	3,009.41	36.00	2,973.41
					3,222.45	36.00	3,186.45
					3,500.45	17,809.50	14,309.05
					3,500.45	17,809.50	14,309.05



City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St. Croix Beach, MN 55043

6.10.2025

UPDATE ON WATERCRAFT TOPICS

1. The following people have notified the City that they will not have their mooring/boat in the water at the time of the inspection:
 - A) Anthony & Molly Rutz #18 - Windmill Maria is currently making and will be installing the mooring anchor.
 - B) Gary Thole #27 – Boat motor is in for repairs.
2. A) A letter was sent to Mike Robinson on 6-2-2025 with the offer of buoy permit #13. See attached copy. As of noon today we have not heard from him and have not received the completed permit application form or payment. I will follow up with an email to him after your meeting. Please let me know how long I should give him before I offer the permit to the next person on the wait list.
B) Please discuss the placement of this buoy, knowing that his sailboat has a deep keel.
3. Confirm a date for Inspections (typically on or soon after June 15th.)
4. Discuss letter (attached) sent to Dr. Maria O'Connell on 6-2-2025 regarding a large amount (a cord) of firewood placed on beach along with kayaks that are not listed on her permit application this year.
 - A) My letter gives her 10 days to remove the firewood (ie June 12th).
Here is the ordinance referring to open fires in the city. I cannot find anything that talks about fires on the beach!!

§ 93.21 OPEN BURNING.

(A) *It shall be unlawful for any person to start or allow to burn, any open fire on any property within the city without first having obtained a "burn permit" from the Lower St. Croix Valley Fire Protection District, except for supervised recreational or cooking fires within approved fire rings, pits, or barbecue grills.*

(B) *RECREATIONAL FIRES are defined as having no more than three feet in diameter at their bases, with flame height not exceeding three feet, and fueled only by natural wood with logs three inches in diameter or larger. Fires fueled by other materials, including but not limited to*

treated or painted wood, plastic, rubber, leaves, grass, trimmings, or any garden or yard vegetation, regardless of size, are not RECREATIONAL FIRES.

(C) Recreational fires shall be:

- (1) Constantly attended by a person until the fire is totally extinguished.*
- (2) Conducted at least 15 feet from a structure or combustible material.*
- (3) Take place on the owner's property and be a minimum of five feet from all property lines.*

(D) A means of extinguishing the fire quickly must be readily available for immediate use.

Acceptable on-site fire extinguishing means to include at least one of the following:

- (1) Portable fire extinguisher with a minimum 4-A rating.*
- (2) A shovel with readily available dirt or sand.*
- (3) An operational garden hose attached to a water source, or a water barrel.*

(E) When a burning ban has been issued by the Commissioner of the Minnesota Department of Natural Resources or other authorized unit of government, the City may suspend all recreational fires for the duration of the ban.

(F) A fire must be extinguished if it is smoldering or becomes a nuisance (e.g., annoys, cause injuries, or endangers the health, safety, comfort, or repose of the public,) to others or if not under supervision.

(G) Recreational fires on property of multi-family residences or on rental property are the responsibility of the property owner, its management, or association, as it maybe so organized. Residents thereof must adhere to the provisions of this section of the city code.

(H) Failure to comply with the provisions of this section of the city code constitutes a public nuisance, and is subject to an additional fine equal to the costs of Fire District actions needed to ensure compliance with them and to safeguard life and property.

Penalty, see § 10.99

B) She has not yet paid for the two shore boats. I will follow up with an email after your meeting.

Mary Ashby
Deputy Clerk



City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St. Croix Beach, MN 55043

June 2, 2025

Mr. M. Robinson,
1660 Queens Ave S
Lake St. Croix Beach, MN 55043

Hello Michael,

At the recent City Council Meeting your application for a watercraft permit was approved.

Please complete the enclosed Permit Application form with all the relevant information. Payment by check or cash can be made at City Hall. At the same time, you can pick up your permit stickers for your boat and buoy. Your permit number is #13,

You have a year from this notification to purchase a mooring ball and anchor system as set out in the Guide enclosed. One of the Technical Committee members will contact you shortly to work with you on the specific placement of your anchor system out in the river.

If you have any questions, please call City Hall.

Mary Ashby
Deputy Clerk,
651-436-7031

Encs: Permit Application Form
City Guide



City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St. Croix Beach, MN 55043

June 2nd, 2025

Dr. Maria O'Connell
1444 Riviera Avenue S.
Lake St. Croix Beach, MN 55043

Hello Dr. O'Connell,

The city has been made aware that you have a large pile of firewood on the beach along with a couple of kayaks.

Firstly, remove the wood pile from the Shoreland Park. Please have this removed within the next 10 days or the city will have it removed and you will be charged for the cost of removal and disposal. As of last week the river levels have scattered the wood along the City Park beach, and out into the river, potentially creating a hazardous situation for boaters.

Secondly, you have two kayaks that do not have City Permits. Please refer to your Watercraft Permit application (see attached) that does not show that you applied for any shoreboats. Come into City Hall to complete the application and pay the fee (\$25 per kayak) within 10 days.

Your attention to these items is appreciated. Please call city hall if you have any questions.

Mary Ashby
Deputy Clerk
651-436-7031

Encs.